

# PSYC2301.273

T/TH @ 11:00 AM, LC127  
SPRING 2020

**South Plains College**

**Common Course Syllabus: PSYC 2301**

Revised December 2019

**Spring 2020**

**Department:** Behavioral Sciences

**Discipline:** Psychology

**Course Number:** PSYC 2301

**Course Title:** General Psychology

**Available Formats:** Conventional, INET, ITV

**Campuses:** Levelland, Reese, Lubbock Center, Plainview, and Dual Credit Campuses

**Course Description:** Survey of the essential subject areas, major theories and approaches to the scientific study of behavior and mental processes.

**Prerequisites:** TSI compliance in Reading

**Credit:** 3 **Lecture:** 3 **Lab:** 0

**Textbook:** Open Stax Psychology Text or Noba Psychology

**Supplies:** none unless specified in the specific instructor information

**This course partially satisfies a Core Curriculum Requirement:**

Social and Behavioral Science Foundational Component Area (080)

**Core Objectives addressed:**

**Communication skills-** to include effective written, oral and visual communication.

**Critical thinking skills-** to include creative thinking, innovation, inquiry and analysis, evaluation and synthesis of information.

**Empirical and Quantitative skills-** to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions.

**Social Responsibility-** to include the demonstrated intercultural knowledge and competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national and global communities.

**Student Learning Outcomes (SLOs)/Competencies:**

Upon successful completion of this course, students will:

1. Identify various research methods and their characteristics used in the scientific study of psychology.
2. Describe the historical influences and early schools of thoughts that shaped the field of psychology.
3. Describe some of the prominent perspectives and approaches used in the study of psychology
4. Use terminology unique to the study of psychology.
5. Describe accepted approaches and standards in psychological assessment and evaluation.
6. Identify factors in physiological and psychological processes involved in human behavior.

**Student Learning Outcomes Assessment:**

Dr. Alicia Barr is the faculty member who is responsible for the assessment of the student learning outcomes. She will be sending a list of which SLOs will be assessed for each semester. There are 6 outcomes and these are rotated. Dr. Barr is also the person responsible to entry of the data into Task Stream for documentation.

**Course Evaluation:** See the instructor's course information sheet for specific items used in evaluating student performance. However, all courses will have multiple exams and a written assignment that is designated by the instructor.

**Attendance Policy:**

Instructors will create an attendance policy that is consistent with the "Class Attendance" policies stated below in the *SPC General Catalog*:

*Students are expected to attend all classes in order to be successful in a course. The student may be administratively withdrawn from the course when absences become excessive as defined in the course syllabus.*

*When an unavoidable reason for class absence arises, such as illness, an official trip authorized by the college or an official activity, the instructor may permit the student to make up work missed. It is the student's responsibility to complete work missed within a reasonable period of time as determined by the instructor. Students are officially enrolled in all courses for which they pay tuition and fees at the time of registration. Should a student, for any reason, delay in reporting to a class after official enrollment, absences will be attributed to the student from the first class meeting.*

*Students who enroll in a course but have "Never Attended" by the official census date, as reported by the faculty member, will be administratively dropped by the Office of Admissions and Records. A student who does not meet the attendance requirements of a class as stated in the course syllabus and does not officially withdraw from that course by the official census date of the semester, may be administratively withdrawn from that course and receive a grade of "X" or "F" as determined by the instructor. Instructors are responsible for clearly stating their administrative drop policy in the course syllabus, and it is the student's responsibility to be aware of that policy.*

*It is the student's responsibility to verify administrative drops for excessive absences through MySPC using his or her student online account. If it is determined that a student is awarded financial aid for a class or classes in which the student never attended or participated, the financial aid award will be adjusted in accordance with the classes in which the student did attend/participate and the student will owe any balance resulting from the adjustment.*

Additional attendance information might be included in the specific instructor's part of the syllabus.

**Plagiarism and Cheating:** Students are expected to do their own work on all projects, quizzes, assignments, examinations, and papers. Failure to comply with this policy will result in an F for the assignment and can result in an F for the course if circumstances warrant.

Plagiarism violations include, but are not limited to, the following:

1. Turning in a paper that has been purchased, borrowed, or downloaded from another student, an online term paper site, or a mail order term paper mill;
2. Cutting and pasting together information from books, articles, other papers, or online sites without providing proper documentation;
3. Using direct quotations (three or more words) from a source without showing them to be direct quotations and citing them; or
4. Missing in-text citations.

Cheating violations include, but are not limited to, the following:

1. Obtaining an examination by stealing or collusion;
2. Discovering the content of an examination before it is given;
3. Using an unauthorized source of information (notes, textbook, text messaging, internet, apps) during an examination, quiz, or homework assignment;
4. Entering an office or building to obtain unfair advantage;
5. Taking an examination for another;
6. Altering grade records;
7. Copying another's work during an examination or on a homework assignment;
8. Rewriting another student's work in Peer Editing so that the writing is no longer the original student's;
9. Taking pictures of a test, test answers, or someone else's paper.

**Student Code of Conduct Policy:** Any successful learning experience requires mutual respect on the part of the student and the instructor. Neither instructor nor student should be subject to others' behavior that is rude, disruptive, intimidating, aggressive, or demeaning. Student conduct that disrupts the learning process or is deemed disrespectful or threatening shall not be tolerated and may lead to disciplinary action and/or removal from class.

**Diversity Statement:** In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

**Disability Statement:** Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student

requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Reese Center (Building 8) 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

**Nondiscrimination Policy:** South Plains College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President for Student Affairs, South Plains College, 1401 College Avenue, Box 5, Levelland, TX 79336. Phone number 806-716-2360.

**Title IX Pregnancy Accommodations Statement:** If you are pregnant, or have given birth within six months, Under Title IX you have a right to reasonable accommodations to help continue your education.

To [activate](#) accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Director of Health and Wellness. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact the Director of Health and Wellness at 806-716-2362 or [email cgilster@southplainscollege.edu](mailto:cgilster@southplainscollege.edu) for assistance.

**Campus Concealed Carry:** Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations and Frequently Asked Questions, please refer to the Campus Carry page at: <http://www.southplainscollege.edu/campuscarry.php>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.

**SPC Bookstore Price Match Guarantee Policy:**

If you find a lower price on a textbook, the South Plains College bookstore will match that price. The difference will be given to the student on a bookstore gift certificate! The gift certificate can be spent on anything in the store.

If students have already purchased textbooks and then find a better price later, the South Plains College bookstore will price match through the first week of the semester. The student must have a copy of the receipt and the book has to be in stock at the competition at the time of the price match.

The South Plains College bookstore will happily price match BN.com & books on Amazon noted as *ships from and sold by Amazon.com*. Online marketplaces such as *Other Sellers* on Amazon, Amazon's Warehouse Deals, *fulfilled by Amazon*, BN.com Marketplace, and peer-to-peer pricing are not eligible. They will price match the exact textbook, in the same edition and format, including all accompanying materials, like workbooks and CDs.

A textbook is only eligible for price match if it is in stock on a competitor's website at time of the price match request. Additional membership discounts and offers cannot be applied to the student's refund.

Price matching is only available on in-store purchases. Digital books, access codes sold via publisher sites, rentals and special orders are not eligible. Only one price match per title per customer is allowed.

Note: The instructor reserves the right to modify the course syllabus and policies, as well as notify students of any changes, at any point during the semester.

## SPECIFIC COURSE POLICIES

### CONTACTING THE INSTRUCTOR

Name Dr. Will Crescioni

Office Location RC405A, Reese Campus

Email	<a href="mailto:wcrescioni@southplainscollege.edu">wcrescioni@southplainscollege.edu</a>				
Office Phone	(806) 716-2468				
Office Hours	Monday	Tuesday	Wednesday	Thursday	Friday
	2:30 – 5:00 (Reese)	N/A	2:30 – 5:00 (Reese)	1:00 – 3:00 (Lubbock Center)	N/A
	Additional office hours available by appointment.				

## INSTRUCTOR AVAILABILITY

Although this is an online class, I am still available to discuss any questions or concerns you may have. Please feel free to reach out to me in any of the following ways.

### OFFICE HOURS

My regular office hours are listed at the top of the syllabus; unless I have announced otherwise, I will be available for appointments during these times. Although you are welcome to drop in unannounced, I encourage you to schedule an appointment in advance. Appointments will always take precedence over drop-ins, so it is in your best interest to schedule an appointment before arriving. If I am unable to make our scheduled appointment, I will make every effort to notify you in advance so that we can reschedule.

If you are unable to make my regular office hours, please email me, and we can work together to find a time that works for both of us.

### EMAIL

Many simple matters can be handled over email. My email address is [wcrescioni@southplainscollege.edu](mailto:wcrescioni@southplainscollege.edu). Please be sure to read and adhere to the email rules listed below.

I do not check emails on evenings or weekends. If you send me an email between Monday morning and Friday at noon, I will make every effort to respond within 24 hours. Emails sent after noon on Friday will not receive a response until Monday.

### PHONE

My office phone number is 806-716-2468. If you have a question or concern that you feel cannot be handled over email, but you do not wish to come in to my office hours, you may call my office phone during my regular Reese office hours. I do not have access to my phone during my Levelland or Lubbock office hours. If those times do not work for you, please email me so that we can find a time that works for both of us.

If I am meeting with a student in my office I will be unable to take your call. If I am unable to answer when you call, I will make every effort to return your call in a timely fashion.

## THE COURSE AT A GLANCE

### GRADING

- 500 total points
- Four unit tests and one final exam worth 100 points each
  - The lowest of these five tests will be dropped
- One book report worth 100 points
- Grade based on total points earned by the end of the semester
- No individual extra credits assignments
- No artificial grade boosts

### TEST DATES

- Test 1: February 4<sup>th</sup>
- Test 2: March 3<sup>rd</sup>
- Test 3: April 7<sup>th</sup>
- Test 4: April 30<sup>th</sup>

## BOOK REPORT

- Worth 100 points
- The book report is due March 10<sup>th</sup> by 11:59 PM
- Based on book from the provided list
- 3 – 5 pages in length
- Graded for spelling, grammar, and punctuation; following directions; and overall paper quality
- Late papers lose 25 points per day

## STUDENT EMAIL

SPC has given all students access to a free email account. Email will be the primary means of communication in this course, and I expect you to check it regularly. **ALL EMAIL COMMUNICATON MUST BE CONDUCTED USING YOUR OFFICIAL SPC EMAIL.** We will often be discussing sensitive or confidential issues over email (e.g. grades). As such, I will not respond to any email other than your official SPC email address. Emails from Gmail, Hotmail, Yahoo!, etc. will not receive a response.

You can access your official SPC email account at <https://office.com>. Use your SPC credentials to log in.

## Email Etiquette

It is important in this class, in all classes, and in your professional life to practice good email etiquette. This means, among other things, addressing your instructors professionally, using good spelling and grammar, and practicing good self-reliance before falling back on email. There are many excellent guides to email etiquette, but I recommend this as a starting point:

[http://writingcenter.emory.edu/resources/writing\\_tips\\_resources/email\\_etiquette.html](http://writingcenter.emory.edu/resources/writing_tips_resources/email_etiquette.html)

In addition, all emails must include a meaningful subject line, must include the class and section you are referencing, and must include your full name as it appears on Blackboard. I teach multiple classes at SPC, as well as classes at other colleges in the area. If you do not clearly identify yourself and the class you are asking about, I have no way of answering your question. For example, an email that simply reads “When is the test?” is useless. Which test? For which class? My general class? My lifespan class? The experimental class I teach at LCU? Therefore, if you do not provide the information I need to help you, you will not get help. Here is an example of a well-composed email:

Hello Dr. Crescioni,

My name is Student McStudentson, and I am in your PSY 2301 MW class at 1:00. I was looking at the syllabus and it said that our second test was next Monday, but I thought I remembered you saying in class that it had been delayed until Wednesday. If you could let me know for sure I’d really appreciate it.



Thanks,  
Student McStudentson

That email will get a quick response.

## STRUCTURE OF CLASS:

The course is divided into four units. Each unit contains five to six topics, with each topic corresponding to a reading in your book. Each day we cover material from at most one topic; some topics may require more than one day. A learning guide for each topic is posted to Blackboard that includes key terms and study questions, and you are expected to fill it out while doing the readings. During class, you will augment this with notes from the lecture. At the end of each unit, you will take a test covering the material from that unit. Tests will be entirely based on the material from the learning guides you completed during the unit.

## TEXTBOOK

We are using a free, custom textbook for this class. See the Blackboard page for access to the textbook.

## LEARNING GUIDES

Each chapter will be accompanied by a learning guide containing keywords, reading study questions, and lecture study questions. Students will be expected to have read the chapter and completed the keywords and reading study questions prior to attending the lecture. Not all material covered in the keywords and reading study questions will be covered in class, so simply coming to class is not a replacement for doing the required readings.

After the lecture, you should be able to answer the lecture study questions. Not all material covered in lecture appears in the book, so simply doing the required readings is not a substitute for coming to class.

I will not collect your learning guides, nor will I check to see that you are completing them. Remember, however, that your tests will be based entirely on these learning guides. If you are not keeping up with your learning guides, it is unlikely that you will pass the class.

## UNIT TESTS (4 @ 100 POINTS)

Each unit will conclude with a unit test. Thus, there will be four unit tests in the course. Each unit test will be 50 multiple choice questions. You will have the entire class period to complete the test. Tests are worth 100 points each. Tests will be based on your keywords, reading study questions, and lecture study questions from the relevant learning guides. If you are not completing the readings, attending class, and filling out (and studying!) your learning guides, you will likely fail the tests.

## TEST DATES

Test dates will only be changed under the following circumstances:

- South Plains College Reese campus is closed
- I am unable to come to class, and I am unable to find a proctor to administer the test in my absence

Should either of the above occur, I will contact you as soon as possible with a new test date.

Tests will not be canceled or delayed due to failure to keep pace with the scheduled material. Should we fail to cover all scheduled material prior to a test, then that test will cover only the material that we did cover. Any material not covered will be shifted to the next test. It is important that you attend to class regularly to ensure you know what material will be covered on each test.

### FINAL EXAM (1 @ 100 POINTS)

The final exam will be taken during finals week at the time designated by South Plains College. It consists of 50 multiple-choice questions. The final exam is cumulative, meaning that material from all previous topics is fair game for the final exam. The final exam is worth 100 points. A study guide will be posted prior the final exam.

### BOOK REPORT (1 @ 100 POINTS)

During the course of the semester, you will choose and read one popular-press psychology book from the list provided. After reading this book, you will write a 2 - 3 page, double-spaced report according the directions provided on Blackboard. Detailed instructions and an assignment rubric are available on Blackboard.

### MISSED TESTS

At the end of the semester, I will drop your lowest test grade. If you miss any ONE test for any reason (undocumented illness or injury, car trouble, getting called into work, family emergency, Doctor Who marathon, etc.), the resulting zero will be dropped from your grade calculation.

If you take all four of the unit tests, then you may use the drop policy to exempt yourself from the final exam. In other words, if you have taken all four regular semester tests, then you may skip the final.

You may also choose to take all five tests (the four unit tests and the final exam). If you do so, then I will drop the lowest grade from among these five from your final grade calculation. For example, if your five test grades were 78, 67, 84, 89, and a 91 on the final exam, the "67" would not be counted in your final grade calculation.

### MAKEUPS

Makeups will be given only with documentation, and only under the following circumstances:

- Mandatory, college-sponsored activity (e.g. basketball game)
  - Acceptable documentation: email from coach or faculty member
- Personal injury or illness
  - Acceptable documentation: doctor's note
- Illness or injury of child
  - Acceptable documentation: doctor's note
- Death of a loved one within one week of the test date
  - Acceptable documentation: obituary, funeral program

The following list includes some absences that would not qualify for a makeup, even with documentation. Note that this list is not exhaustive.

- Family emergency

- Family vacation
- Lack of childcare
- Work
- Car trouble
- Wedding (yours or someone else's)
- Scheduled elective medical procedures
- Non-emergency dental care

One missed test for which the student cannot provide documentation of an approved absence can be dropped using the dropped policy. Additional missed tests will count against the student's final grade and may result in administrative drop.

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### SCHEDULING A MAKEUP

All makeups must be scheduled through the "Schedule a Makeup" list on Blackboard. You will be prompted to select the reason you are requesting a makeup and, if your reason is approved, you will be given the option to choose a date and time for your makeup.

Makeups must be scheduled for within one week of the missed test. So, for example, if you missed a test scheduled for September 24<sup>th</sup>, you would have until October first to take the makeup. After that time, it would no longer be possible to schedule a makeup.

Proper documentation must be provided via email prior to the date of your makeup or in person at the time of your makeup. If documentation is not provided, if the documentation provided is invalid, or if you fail to arrive within 15 minutes of your schedule makeup, your makeup will be canceled. Canceled makeups cannot be rescheduled.

I will only reschedule your makeup in the event of my own illness or injury, an illness or injury for my daughter, a mandatory college event (e.g. faculty meeting), or the loss of a loved one (the same criteria I apply to you). Should I have to reschedule your makeup, I will contact you as soon as possible and we will work together to find a new time.

### GRADING

Unit Exams (4@100pts/ea.) = 400

Book Report = 100 points

Final exam = 100 points

Lowest exam removed = -100 points

Total Points Possible = 500

I will round to the nearest whole number when computing your final grade. Thus, for example, an 89.5 would be a "90" and an 89.4 would be an "89". No artificial grade boosts will be offered; the grade you earn is the grade you get.

### GRADING SCALE:

A: 90 – 100

B: 80 – 89

C: 70 – 79

D: 60 – 69

F: 0 – 59

## CLASS SCHEDULE

Date	Day	Topic
14-Jan	Tue	Welcome and Class Orientation
16-Jan	Thu	Thinking Like a Psychological Scientist
21-Jan	Tue	Research Designs
23-Jan	Thu	History of Psychology
28-Jan	Tue	The Nature-Nurture Question
30-Jan	Thu	The Brain and the Nervous System
4-Feb	Tue	Test 1
6-Feb	Thu	Sensation and Perception
11-Feb	Tue	Attention
13-Feb	Thu	Conditioning and Learning
18-Feb	Tue	Memory (Encoding, Storage, Retrieval)
20-Feb	Thu	Memory Biases
25-Feb	Tue	Judgment and Decision Making
27-Feb	Thu	No Class - SPSP
3-Mar	Tue	Test 2
5-Mar	Thu	Personality Traits
10-Mar	Tue	Functions of Emotions; Book Report Due
12-Mar	Thu	Helping and Prosocial Behavior
17-Mar	Tue	No Class - Spring Break
19-Mar	Thu	No Class - Spring Break
24-Mar	Tue	Conformity and Obedience, Day 1
26-Mar	Thu	Conformity and Obedience, Day 2
31-Mar	Tue	Prejudice, Stereotyping, and Discrimination, Day 1
2-Apr	Thu	Prejudice, Stereotyping, and Discrimination, Day 2
7-Apr	Tue	Test 3
9-Apr	Thu	History of Mental Illness
14-Apr	Tue	Mood Disorders
16-Apr	Thu	Anxiety and Related Disorders
21-Apr	Tue	Schizophrenia Spectrum Disorders

23-Apr	Thu	Therapeutic Orientations
28-Apr	Tue	Spillover Day
30-Apr	Thu	Test 4

Note: This schedule is subject to change.

## COURSE EXPECTATIONS

### ATTENDANCE

It is your responsibility to sign the attendance sheet before leaving class each day. Failing to sign the sheet constitutes an absence. Being late to class does not count as an absence as long as you sign the sheet before leaving class. If you are late, enter the class and quietly take your seat. Do not attempt to sign the sheet until class has ended.

Absences are considered excused only under the following circumstances:

Personal illness or injury

Illness or injury of family member

Death of a loved one (for up to one week following the loss)

Mandatory, college sponsored event

In all of the above cases, documentation must be provided. For example, if you or your child are sick, you must have a doctor's note. If you lose a loved one, you must provide an obituary, funeral program, or other official form of documentation. If you must attend a mandatory event sponsored by SPC, you must provide documentation showing that you were required to participate. Any documentation must be submitted within one week of your returning from the absence. In other words, you may not simply dump a pile a doctor's notes on my desk the last week of class and ask me to excuse past absences. I reserve the right to contact the individuals who provided your documentation for verification.

If you are dealing with a pervasive issue (e.g. mental illness, relationship difficulties) that does not lend itself to documentation, I encourage you to contact the SPC counseling office (<http://www.southplainscollege.edu/health/counseling.php>). They can connect you with helpful resources, potentially including coordinating with your instructors.

### REQUIRED TECHNOLOGY

#### BLACKBOARD

All written work in this course will be completed using Blackboard. All necessary readings are also found on Blackboard. As such, it is essential that you maintain regular access to a working computer with a reliable internet connection throughout the semester.

You can access South Plains College's main Blackboard page at <https://southplainscollege.blackboard.com/>. From there, you can see a list of all courses in which you are enrolled, including this one.

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## WORD PROCESSOR

All written assignments must be typed using a word processor. All SPC students have access to Microsoft Office 365, an online platform that includes Microsoft Word. You are strongly encouraged to use Microsoft Word when composing your written assignments. If you choose to use a different word processor (e.g. Google Docs or Pages), it is your responsibility to convert your file to the appropriate format before submitting. Assignments submitted in the wrong file format will not be accepted.

You can access Office 365 at <https://office.com>. Use your SPC credentials to log in. If you have any difficulty, contact the SPC help desk at <https://www.southplainscollege.edu/instructional-technology/Help.php>

## CLASSROOM BEHAVIOR

I have the following expectations for your behavior while you are in this class:

- Cell phones will be put away completely out of sight.
- No conversations will occur among classmates. The only talking you should be doing is to ask me a question or to respond to a question I have asked.
- If you are using a laptop, it will only be used to take notes.
- You will not read a book, the newspaper, work on crossword puzzles, or otherwise engage in activities not related to the class.
- You will not sleep.

## TECHNOLOGY IN THE CLASSROOM

- Laptops and tablets are allowed for note-taking purposes only. You may not use your laptop or tablet for any other purpose. If I catch you doing anything other than taking notes on your laptop or tablet during class, you will no longer be allowed to use a laptop or tablet for the remainder of the semester.
- Cell phone use in the classroom is strictly prohibited. If you are waiting for an important call, you may leave your phone on vibrate and keep it in your pocket. If you receive a call, you may step out of class to take it and return when you are done. This should be done only in the event of extremely important calls.
- NO SMART WATCHES, SMART GLASSES, OR SMART ANYTHING ELSE. If it can send text messages, put it away.
- If you are removed from class for a technology violation, you will be marked absent for the day. If this occurs on a test day, you will receive a zero for that test.

## READINGS

Tests will be based both on material covered in lecture and on material covered in the readings. These two sources of information – lecture and the readings – are meant to be complementary rather than redundant. Some information may only appear in the book, whereas other information will appear only in lecture. Completing all assigned readings is essential to doing well in this class.

## PLAGIARISM

It is expected that all work completed in this class will be original. Copying and pasting work from any source, resubmitting assignments you have submitted in the past or in other classes, or referencing the work of others without proper citation are all considered plagiarism. If you have any doubts about whether something is

plagiarism, ask me. If I catch you plagiarizing, you will receive a zero on the assignment in question and WILL NOT be given the chance to resubmit. Appropriate disciplinary action may also be taken in accord with college policy.

#### BLACKBOARD TECHNICAL SUPPORT

Support for issues relating to Blackboard can be obtained via the “Blackboard Support” link in the course Blackboard page, by visiting [https://help.blackboard.com/en-us/Learn/9.1\\_2014\\_04/Student](https://help.blackboard.com/en-us/Learn/9.1_2014_04/Student), or by calling (800) 424-9299. Issues for which you should use this route include, but are not limited to:

- Inability to access Blackboard page (e.g. page will not load)
- Inability to access specific content within the Blackboard page (e.g. assignments, lecture videos)

#### ADA STATEMENT

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland Student Health & Wellness Center 806-716-2577, Reese Center (also covers ATC) Building 8: 806-716-4675, Plainview Center Main Office: 806-716-4302 or 806-296-9611, or the Health and Wellness main number at 806-716-2529.

For More information Contact

##### *Levelland*

Linda Young

Disability Accommodations Specialist

1401 S. College Ave.

Levelland, TX 79336 Phone: 806-716-2577

Fax: 806-897-0371

[lyoung@southplainscollege.edu](mailto:lyoung@southplainscollege.edu)

##### *Reese*

Dawn Valles

Coordinator of Disability Services Reese

819 Gilbert Drive

Lubbock, TX 79416

Phone: 806-716-4675

[dvalles@southplainscollege.edu](mailto:dvalles@southplainscollege.edu)

#### DIVERSITY STATEMENT

In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.