

English 1302.001/005/007: Composition II Syllabus/Policies for Hybrid/Flex Fall 2020

Instructor: Ms. Mollie Moore

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Class Meetings:

This hybrid/flex class will meet once a week in person in CME 121 (you will be assigned one day), AND you will have weekly online class material and assignments through Blackboard and MindTap.

Office Hours:

MW: 11AM-1 PM

TR: 10AM-11AM

F: 9-11 AM

Text & Materials:

Textbook

Our textbook is a physical book plus an online platform called MindTap. You can purchase these materials from the SPC bookstore in a bundle. You will receive the physical book and an access code for the online portion. **Both of these are required for this class.** You will have a physical book to bring to class and to read from, but the online portion will be where you take quizzes and do some extra reading.

PORTABLE LITERATURE+MINDTAP FOR LITERATURE

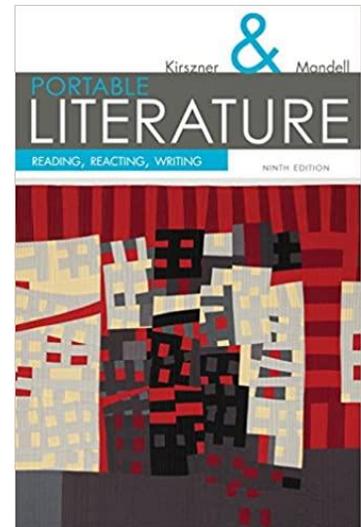
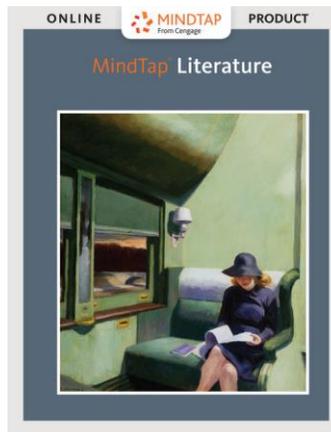
Author: KIRSZNER

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Software

- High-speed Internet connection
- Web browser
- Blackboard account
- Microsoft Word (Some papers will only be accepted in .doc or .docx format; you must be able to convert to this if need be.)
 - Microsoft Office 365 is now available to all SPC students. You will have access to email, file storage, and Microsoft Office applications: Word, Excel, PowerPoint, Access, Publisher, Outlook, Skype and OneDrive by logging into <https://office.com> or <http://portal.office.com/account/#installs> for more apps.

Other

- Flash/Thumb/Online Drive to store each of your typed assignments for this course. *Save often to avoid heartache later: "My computer crashed with my assignment on it, so I had to start over, and that's why my paper is late," is not an acceptable excuse. Save your work in numerous places, and save it frequently.*
- A three-ring binder to print off assignment sheets and materials and store them.

Course Description:

This course is a continuation of English 1301 which includes an introduction to literature and collateral readings. It also teaches students how to write a college-level research paper.

Scope/Purpose:

English 1302 continues the purpose of English 1301: to help students to think well by helping them to write well. Unlike English 1301, English 1302 has a two-fold purpose: it encourages critical thinking by introducing the students to imaginative literature, to the modes of artistic thought, and to the critical responses appropriate to these modes of thought.

Requirements:

1. Students will read numerous short stories and poems, will participate in class discussions of the readings, and will be tested over their understanding of the readings through quizzes, examinations, and/or written assignments.
2. Students will complete one or more written assignments which may include, but not be limited to, one multi-source research paper, two or more shorter papers (summary, synthesis, critique, explication), or a series of research questions or projects.
3. Individual instructors may also require major examinations over the readings or any part of the course content.
4. Individual instructors may occasionally use film, stage productions, or other art forms to support the text, in which case students may also be tested over their understanding of content or of differences between the written text and the alternate presentation of that text.

Goals/Objectives:

By the end of the course, a student should have written a multiple source paper and at least two analytical papers in MLA style which demonstrate the ability:

- to practice and refine the skills of expository and argumentative writing already developed in English 1301;
- to understand the major elements of literature as these are highlighted by the instructor;
- to apply critical thinking to the study of literature and to write essays which demonstrate that critical thinking, such as summary, paraphrase, synthesis, and single-source assignments;
- to use a library for research purposes; to research and write an accurately documented paper.

Breakdown of Grades:Minor Assignments:

MindTap Reading/Quizzes	25%
Discussion Boards	10%
Essay Process Work	5%

Major Essays:

Essay #1	10%
Essay #2	15%
Research Paper	25%
Final Exam Essay	10%
<hr/> Total	<hr/> 100%

Grades:

Minor Assignments	40%
Major Essays	60%
<hr/> Total	<hr/> 100%

Grading Scale:

A (Superior):	100-90%
B (Good):	89-80%
C (Average):	79-70%
D (Poor):	69-60%
F (Unacceptable):	59-50%

Evaluation:

Essays and writing assignments will be evaluated according to the following general criteria:

- Use of the conventions of standard grammar.
- Use of the appropriate pattern of development for the assignment.
- Use of the principles of unity and coherence.
- Use of logical, factual arguments to advance a precise, concise, and sophisticated thesis that meets the intent of the assigned essay.

* Specific assignment requirements will be posted to Blackboard and discussed in class.

** All formal essays will be turned-in to Blackboard through the Turnitin Program. We will discuss this in class.

Methods of Evaluation: All assignments must be completed and turned in at the *beginning* of the class period identified on this syllabus unless otherwise noted. **Major-assignment deadlines are firm.** Failure to turn in an assignment on time can result in a grade of 0/F for the assignment. If you are absent, you are still responsible for turning in assignments on time, especially essays or essay components. In some cases, essays will be penalized for each day late, if the student discusses the situation with the instructor. More information will be given at a later date. Numerical grades are assigned for convenience in averaging grades only.

Evaluation Standards: Essays and writing assignments will be evaluated according to the following criteria: (1) accuracy of content, (2) use of the conventions of standard grammar, (3) use of the appropriate method of development for the assignment, (4) use of the principles of unity and coherence, and (5) use of logical, factual arguments to advance the thesis of the assignment. Specific assignment requirements will be posted to Blackboard.

***Note:** In college, a “C” is an average paper; it does not have anything “wrong” with it; it fulfills the assignment; it simply does not move beyond the average.*

Assignment Information/Completion:

- ANNOUNCEMENTS: Any information sent-out via announcements in emails or posted as an announcement on the course website is important and is, accordingly, an extension of assignment requirements and syllabus policies. Students must read all announcements and will be held responsible for any information posted in the announcements. **This means you need to be sure to check your SPC-assigned email daily (not just Blackboard) in case I email you directly with a question or concern.**
- Failure to turn in an assignment on time can result in a grade of 0/F for the assignment. In some cases, essays will be penalized for each day late, if the student discusses the situation with the instructor. **Major-assignment (Essay) deadlines are firm. Late work will NOT be accepted. Failure to turn in an assignment on time could result in a grade of 0/F for the assignment. Any late work may not be made-up without prior approval from the instructor.**
- **Accumulating any four zeroes in the course could result in your being dropped from the course with an X or F, at my discretion. If you fail to submit any paper or exam, you could be dropped from the course with an X or F, at my discretion.**
- Assignments will only be available for one week at a time. Therefore, you may not do work from Week 1 during Week 2 for a grade. However, once a Unit is released, the content (notes, assignments, etc.) will be available throughout the semester, and you are allowed and encouraged to work ahead in that particular unit and to look back at any material after it is due for extra help and review for essays.

Absence Policy:

Hybrid/flex students are required to attend class face-to-face once a week and log in to Blackboard **frequently**. Failure to do either of these could result in penalties in grade and possible dropping from the course. If you fail to come to class on a regular basis and/or if you fail to log on every week, I will assume you are no longer taking the class. Students who fail to do one or both of these attendance requirements could be dropped from the course with an X or F.

Accumulating any four zeroes in the course could result in your being dropped from the course with an X or F, at my discretion. If you fail to submit any paper or major assignment, you could be dropped from the course with an X or F, at my discretion.

**See addendum about COVID-19 below for further policies on attendance due to the coronavirus.

Professionalism:

Coursework

All coursework, however small, **MUST** follow the rules of Standard English and grammar, as well as maintain a professional and formal tone. I will not grade an assignment that is in incomplete sentences, uses non-standard English, or employs a disrespectful tone. Any such assignment will receive a “0.”

Email Etiquette

Students should limit emails to “quick” questions. My office hours or appointments are the best way for us to address more complex questions and concerns about the course. If the answer to your question can be found in the textbook, blackboard, or syllabus, please do not message me because I will only refer you to one of these sources.

I expect students to use professional language and tone in all communication with me, including email correspondence. “Sooooooooooooooooo B4 u snd me a msg..... B sure i can read it.” Additionally, students should include their first and last name and section number in the “subject” line of the email or in the first line of the email. If the student does not follow these guidelines, I will not respond to his/her email. Students must use proper grammar, spelling, capitalization, and punctuation. Students should *never* ask that I respond ASAP and should refrain from using ALL CAPS and excessive punctuation!!!!!!! in the email. Finally, students should only email me from their SPC email addresses. Emails from Yahoo, Hotmail, etc. are not delivered to my inbox.

Contacting the Instructor:

The best way to reach me is through email. Although I cannot guarantee that I will respond to your email right away, I do check my email frequently. Please realize that if you email me after 5 PM, I cannot guarantee a response that night. Weekend responses may be slower or delayed until the next school day. Your SPC email is considered an official form of communication between you and me, so it is extremely important that you check your SPC email regularly.

If you have any questions or concerns about the class or your performance in the class, please do not hesitate to set up an appointment with me during office hours or write a message to me. I would rather hear about your concerns early in the semester when we still have time to work together, rather than at the end of the class when it is too late for me to help you. Also, if you have any special accommodations please let me know of your needs as soon as possible.

Academic Integrity—Plagiarism/Cheating:

“It is the aim of the faculty of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences, possibly suspension” (*SPC General Catalog*, p. 23). "Complete honesty is required of the student in the presentation of any and all phases of course work. This applies to quizzes of whatever length as well as to final examinations, to daily reports and to term papers" (*SPC General Catalog*, p. 23). Students should consult the *General Catalog* on p. 23 for the college's detailed policies on plagiarism and cheating. Failure to comply with these policies will result in an F for the assignment and can result in an F for the course if circumstances warrant.

Students with Disabilities:

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland Student Health & Wellness Center 806-716-2577, Reese Center (also covers ATC) Building 8: 806-716-4675, Plainview Center Main Office: 806-716-4302 or 806-296-9611, or the Health and Wellness main number at 806-716-2529.

Statement of Nondiscrimination:

It is the policy of this instructor not to discriminate on the basis of age, color, disability, ethnicity, gender, national origin, race, religion, sexual orientation, or veteran status.

Statement of Diversity:

In this class, the instructor will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world, and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

Covid-19: It is the policy of South Plains College for the Fall 2020 semester that as a condition of on-campus enrollment, all students are required to engage in safe behaviors to avoid the spread of COVID-19 in the SPC community. These requirements are necessary because not everyone who is contagious exhibits symptoms of infection. Students who feel ill should follow University and health care provider guidelines for evaluating their health status, both to ensure the best health outcome for the student and also to limit transmission of COVID-19. However, even students who do not exhibit symptoms must abide by the face covering and social distancing rules at all times while on campus. The full “Return to Campus Plan, Fall 2020” may be found at

<https://www.southplainscollege.edu/emergency/SPCReturnToCampusPlans.pdf>

Face masks: all students will properly wear CDC-compliant face coverings while in SPC buildings including in classrooms, labs, hallways, and restrooms. Face masks need to be worn so as to cover both the student’s nose and mouth. Failure to comply with this policy may result in dismissal from the current class session. If the student refuses to leave the classroom or lab after being dismissed, the student may be referred to the Dean of Students on the Levelland campus or the Dean/Director of external centers for Student Code of Conduct Violation.

Accommodations: The Americans with Disabilities Act (ADA) regulations do not require or allow the college to alter operating policy as an accommodation. Anyone with concerns regarding health and the face covering policy may contact DeEtte Edens, BSN, RN at 806-716-2376 to request a reasonable accommodation. Reasonable accommodations may include allowing a person to wear a scarf, a loose face covering, or face shield instead of a face mask, offering appointments by telephone or video calls, or offering enrollment in online courses.

Personal Hygiene: All students are encouraged to implement good hygiene measures such as washing hands regularly, using hand sanitizer, and covering coughs/sneezes. Hand sanitizing stations will be installed across all SPC locations.

Social Distancing: Face coverings are not a substitute for social distancing. Students shall observe CDC approved distancing guidelines in all instructional spaces, both indoors and outdoors. Students should avoid congregating around instructional space entrances before and after class sessions. Students should exit the instructional space immediately after the end of class to help ensure social distancing and to allow for those attending the next scheduled class session to enter.

Exposure: If you believe that you have been exposed to COVID-19, you should remain off campus. Contact your instructor or Health Services, DeEtte Edens, BSN, RN. If you are tested positive, please contact Health Services, DeEtte Edens, BSN, RN at 806-716-2376 or dedens@southplainscollege.edu for quarantine guidance.

Attendance: If you test positive for Covid-19, you will not be penalized for absences as long as you've submitted appropriate documentation. However, you will still need to turn in all assignments in a responsible manner and keep up with the rest of the class.

This syllabus and schedule is subject to change at the instructor's discretion. Continued enrollment by the student in the course indicates that the student agrees and will abide by all policies set forth in this syllabus by the instructor.

Class Schedule

Unit 1: Introductions & Foundations Opens Monday 8/24 12:00 AM

Week 1: Critical Thinking, Reading, & Writing

All students come to class both days divided by time:

Group 1 comes at 8:00-8:30 AM // Group 2 comes at 8:45-9:15 AM

Group 1 comes at 1:00-1:30 PM // Group 2 comes at 1:45-2:15 PM

Online Work Due: Friday 9/4 11:59 PM

(Suggested Completion Date: Friday 8/28)

- Introductions & Discussion Board #1
- Course Information & Structure
- MindTap Activities
 - Critical Reading, Thinking, & Responding
 - Research & Documentation

Week 2: Crash Course in Literature & Writing Review

Group 1 comes to class Monday or Tuesday

Group 2 comes to class Wednesday or Thursday

Online Work Due: Friday 9/4 11:59 PM

- Applying Literary Terms in the Genres
 - Fiction
 - Poetry
 - Writing Review
 - Writing Essays
 - Thesis Statements, Topic Sentences, & Supporting Ideas
 - Reading & Analyzing Literature
 - Helpful Handouts
 - Questions to Ask About Short Stories
 - Questions to Ask About Poems
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Unit 2: Life, Love, & Literature Opens Friday 9/4 12:00 AM

Week 3: Love, Relationships, & Family

Monday 9/7: Labor Day Holiday (no classes)

All students come to class Wednesday 9/9 divided by time:

Group 1 comes at 8:00-8:30 AM // Group 2 comes at 8:45-9:15 AM

Group 1 comes at 1:00-1:30 PM // Group 2 comes at 1:45-2:15 PM

Online Work Due: Friday 9/11

- Essay #1 Assignment
- Short Stories
 - Kate Chopin, “The Story of an Hour” (1894)
 - Raymond Carver, “What We Talk about When We Talk about Love” (1981)
 - Alice Walker, “Everyday Use” (1973)
- Poems
 - Anne Bradstreet, “Upon the Burning...” (1666)
 - Robert Burns, “Oh, My Love Is Like a Red, Red Rose” (1794)
 - Robert Hayden, “Those Winter Sundays” (1966)
 - Edna St. Vincent Millay, “Love is not all” (1931)
 - Theodore Roethke, “My Papa’s Waltz” (1948)
 - William Shakespeare, “My Mistress’s Eyes Are Nothing Like the Sun” (1609)

Week 4: Time (Past & Present/Innocence & Experience)

Group 1 comes to class Monday

Group 2 comes to class Wednesday

Online Work Due: Friday 9/18

- Discussion Board #2
- Short Stories
 - F. Scott Fitzgerald, “Babylon Revisited” (1931)
 - James Joyce, “Araby” (1914)
 - William Faulkner, “A Rose for Emily” (1930)
- Poems
 - Elizabeth Bishop, “The Fish” (1946)
 - William Blake, “The Lamb” (1789)
 - William Blake, “The Tyger” (1794)
 - Robert Herrick, “To the Virgins, to Make Much of Time” (1648)
 - A.E. Housman, “When I Was One-And-Twenty” (1896)
 - Robert Frost, “The Road Not Taken” (1916)
 - Robert Frost, “Birches” (1915)

Week 5: Life & Death/Survival & Suffering

Group 1 comes to class Monday

Group 2 comes to class Wednesday

Online Work Due: Friday 9/25

- Short Stories
 - Jack London, “To Build a Fire” (1908)
 - Ursula K. Le Guin, “The Ones Who Walk Away from Omelas” (1973)
 - Flannery O’Conner, “A Good Man Is Hard to Find” (1949)
 - Poems
 - Anonymous, “The Twenty-Third Psalm” (1000 BCE)
 - Matthew Arnold, “Dover Beach” (1867)
 - W.H. Auden, “Musee des Beaux Arts” (1939)
 - John Donne, “Death Be Not Proud” (1610)
 - Seamus Heaney, “Mid-Term Break” (1998)
 - Dylan Thomas, “Do Not Go Gentle...”(1951)
 - Emily Dickinson, “Because I could not stop for Death—”(1862)
 - Emily Dickinson, “I heard a Fly buzz – when I died – “(1862)
 - Writing & Citing Review
 - Essay #1 DUE
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Unit 3: Stories & Society Opens Friday 9/25

Week 6: Physical & Mental Health

Group 1 comes to class Monday

Group 2 comes to class Wednesday

Online Work Due: Friday 10/2

- Essay #2 Assignment
- Short Stories
 - Charlotte Perkins Gilman, “The Yellow Wallpaper” (1892)
 - Edgar Allan Poe, “The Cask of Amontillado” (1846)
 - Herman Melville, “Bartleby the Scrivener” (1853)
- Poems
 - Rafael Campo, “What the Body Told” (1996)
 - Paul Laurence Dunbar, “We Wear the Mask” (1896)
 - Sylvia Plath, “Mirror” (1971)
 - Edwin Arlington Robinson, “Richard Cory” (1897)
 - Stevie Smith, “Not Waving but Drowning” (1957)

Week 7: War & Politics

Group 1 comes to class Monday

Group 2 comes to class Wednesday

Online Work Due: Friday 10/9

- Discussion Board #3
- Short Stories
 - Kurt Vonnegut, “Harrison Bergeron” (1961)
 - Toni Morrison, “1919” (1973)
 - Tim O’Brien, “How to Tell a True War Story” (1990)
- Poems
 - e. e. cummings, “next to of course god America I” (1926)
 - T.S. Eliot, “The Waste Land” (1922)
 - Thomas Hardy, “The Convergence of the Twain” (1915)
 - Thomas Hardy, “The Man He Killed” (1902)
 - Randall Jarrell, “The Death of the Ball Turret Gunner” (1945)
 - Wilfred Owen, “Dulce et Decorum Est” (1920)
 - Walt Whitman, “O Captain! My Captain!” (1865)
 - William Butler Yeats, “An Irish Airman Foresees His Death” (1919)

Week 8: Voices of Immigrants & the Oppressed

Group 1 comes to class Monday

Group 2 comes to class Wednesday

Online Work Due: Thursday 10/15

Friday 10/16 Fall Break Holiday

- Short Stories
 - Ralph Ellison, “King of the Bingo Game” (1944)
 - Judith Ortiz Cofer, “Silent Dancing” (1990)
 - Achy Obejas, “We Came All the Way...” (1994)
 - Poems
 - Anonymous, “Go Down Moses” (1853)
 - Judith Ortiz Cofer, “The Latin Deli” (1993)
 - Emma Lazarus, “The New Colossus” (1883)
 - Dudley Randall, “Ballad of Birmingham” (1968)
 - Langston Hughes, “The Weary Blues”
 - Langston Hughes, “The Negro Speaks of Rivers”
 - Writing & Citing Review
 - Essay #2 DUE
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Unit 4: Case Studies for Research Opens Friday 10/16

Week 9: Beginning Research, Reading, Brainstorming

Group 1 comes to class Monday

Group 2 comes to class Wednesday

Online Work Due: Friday 10/23

- Research Paper Assignment
- Writing Projects
 - Writing a Research Paper
 - Writing a Research Paper
- Anthology of Casebooks for Research Papers
 - Emily Dickinson
 - William Faulkner
 - Robert Frost
 - The Harlem Renaissance
 - Flannery O'Connor

Week 10: Research, Reading, & Synthesizing Information

Group 1 comes to class Monday

Group 2 comes to class Wednesday

Online Work Due: Friday 10/30

- Annotated Bibliography
- Research Paper Outline
- Research and Documentation
- Organizing Your Essay
- Quoting, Paraphrasing, and Summarizing

Week 11: Prewriting, Drafting, and Adding Information

Group 1 comes to class Monday

Group 2 comes to class Wednesday

Online Work Due: Friday 11/6

- Discussion Board #4
- Research Paper Rough Draft

Week 12: Revising & Editing

Group 1 comes to class Monday

Group 2 comes to class Wednesday

Online Work Due: Friday 11/13

- Research Paper Revision & Editing
 - Research Paper Final Copy DUE
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Unit 5: Crash Course & Case Study in Drama Opens Friday 11/13

Week 13: Crash Course in Drama

Group 1 comes to class Monday

Group 2 comes to class Wednesday

Online Work Due: Friday 11/20

- Final Exam Essay Assignment
- Drama
 - Dolores Prida, *Beautiful Senoritas* (1977)

Week 14: Case Study of Sophocles

All students come to class Monday 11/23

(divided by time: Group 1 comes at 8:00-8:30 AM // Group 2 comes at 8:45-9:15 AM)

Online Work Due: Friday 12/4

- Sophocles
 - *Antigone*
 - *Oedipus the King*

Week 15: Final Essay

Group 1 comes to class Monday

Group 2 comes to class Wednesday

Online Work Due: Monday 5/7

- Final Exam Essay DUE