

South Plains College: General Course Syllabus

Department: Behavioral Sciences

Discipline: Humanities

Course Number: Humanities 1301

Course Name: Introduction to the Humanities **Credit:** 3 Lecture

This course satisfies a core curriculum requirement: Yes – Language, Philosophy & Culture

Prerequisites: none

Campuses: All

Textbooks: The Art of Being Human: The Humanities as a Technique for Living by Richard Janaro & Thelma Altshuler, 11th ed. ISBN: 9780134240305 Pearson (This is for an online ebook version called Revel)

Course Specific Instructions: refer to individual instructor's Course Information Sheet.

Course Description: This course is an interdisciplinary, multi-perspective assessment of cultural, political, philosophical, and aesthetic factors critical to the formulation of values and the historical development of the individual and of society.

Course Purpose: This course is an introductory course designed to acquaint students with a broad understanding of how the arts interface with individual and societies. A holistic approach will be utilized to explore ideas of aesthetic and intellectual creation in order to understand the human experience across cultures.

Course Requirements: To maximize the potential to successfully complete this course, the student should attend all class meetings, complete all homework assignments in a timely manner, and complete all examinations including the final exam. Internet courses require the work to be completed in specific time periods.

Course Evaluation: Refer to the instructor's course information sheet for specifics on assignments and testing.

Attendance Policy: Students are expected to attend all classes in order to be successful in a course. The student may be administratively withdrawn from the course when absences become excessive as defined in the course syllabus.

When an unavoidable reason for class absence arises, such as illness, an official trip authorized by the college or an official activity, the instructor may permit the student to make up work missed. It is the student's responsibility to complete work missed within a reasonable period of time as determined by the instructor. Students are officially enrolled in all courses for which they pay tuition and fees at the time of registration. Should a student, for any reason, delay in reporting to a class after official enrollment, absences will be attributed to the student from the first class meeting.

Students who enroll in a course but have "Never Attended" by the official census date, as reported by the faculty member, will be administratively dropped by the Office of Admissions and Records. A student who does not meet the attendance requirements of a class as stated in the course syllabus and does not officially withdraw from that course by the official census date of the semester, may be administratively withdrawn from that course and receive a grade of "X" or "F" as determined by the instructor. Instructors are responsible for clearly stating their administrative drop policy in the course syllabus, and it is the student's responsibility to be aware of that policy.

It is the student's responsibility to verify administrative drops for excessive absences through MySPC using his or her student online account. If it is determined that a student is awarded

financial aid for a class or classes in which the student never attended or participated, the financial aid award will be adjusted in accordance with the classes in which the student did attend/participate and the student will owe any balance resulting from the adjustment.

See instructor's Course Information Sheet for additions to the attendance policy.

Disability Services Policy: Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland Student Health & Wellness Center 806-716-2577, Reese Center (also covers ATC) Building 8: 806-716-4675, Plainview Center Main Office: 806-716-4302 or 806-296-9611, or the Health and Wellness main number at 806-716-2529.

See *South Plains College General Catalog 20152016*, pages 53 and 54 for more information.

Disabilities Statement: Any students who, because of a disability, may require special arrangements in order to meet the course requirements should contact the instructor as soon as possible to make and necessary arrangements. Students must present appropriate verification from the SPC Disability Service Office during the instructor's office hours. Please note that instructors are not allowed to provide classroom accommodations until appropriate verification from the SPC Disability Service Office has been provided. For more information, you may contact the Disability Services Office (located in the Health & Wellness Center) at 806-716-2529 or visit <http://www.southplainscollege.edu/health/disabilityservices.php>.

Diversity Statement: In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

Equal Rights Policy: All students are entitled to equal rights under the affirmative action and equal opportunity laws. Students are also protected against unjust or biased academic evaluation, but at the same time, they are responsible for maintaining standards of academic performance established for each course in which they are enrolled. See *South Plains College Student Guide 2015-2016*, page 10.

Equal Opportunity, Harassment, and Non-Discrimination Statement: South Plains College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President for Student Affairs, South Plains College, 1401 College Avenue, Box 5, Levelland, TX 79336. Phone number 806-716-2360. South Plains College is dedicated to providing a safe and equitable learning environment for all students. Discrimination, sexual assault, and harassment are not tolerated by the college. The Health and Wellness Center offers confidential support (806-716-2529) and Voice of Hope has a 24-hour hotline (806-763-7273). You are encouraged to report any incidents online at <http://www.southplainscollege.edu/about/campusafety/complaints.php>.

Title IX Pregnancy Accommodations Statement: If you are pregnant, or have given birth been within six months, under Title IX you have a right to reasonable accommodations to help continue your education. Students who wish to request accommodations must contact the Health and Wellness Center at 806-716-2529 to initiate the process.

Campus Concealed Carry Statement: Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations and Frequently Asked Questions, please refer to the Campus Carry page at <https://www.southplainscollege.edu/campuscarry.php>. Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.

Academic Integrity Policy: It is the aim of the faculty of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences, possibly suspension.

- **Cheating:** Dishonesty of any kind on examinations or on written assignments, illegal possession of examinations, the use of unauthorized notes during an examination, obtaining information during an examination from the text-book or from the examination paper of another student, assisting others to cheat, alteration of grade records, illegal entry or unauthorized presence in an office are examples of cheating. Complete honesty is required of the student in the presentation of any and all phases of course work. This applies to quizzes of whatever length, as well as to final examinations, to daily reports and to term papers.
- **Plagiarism:** Offering the work of another as one's own, without proper acknowledgment, is plagiarism; therefore, any student who fails to give credit for quotations or essentially identifiable expression of material taken from books, Internet resources, encyclopedias, magazines and other reference works, or from the themes, reports or other writings of a fellow student, is guilty of plagiarism.

See *South Plains College Student Guide 2015-2016*, pages 13 and 14 and *South Plains College General Catalog 2015-2016*, page 22.

See instructor's Course Information Sheet for more information.

Student Conduct Policy:

- **Classroom Conduct:** Failure to comply with lawful direction of a classroom teacher relative to maintaining good order is considered misconduct on the part of the student. Repeated violations of disrupting a class may result in the student being dropped from that course.
- See *South Plains College Student Guide 2015-2016*, pages 13 through 18 for full policy covering other areas of conduct including penalties for misconduct and procedures for disciplinary action.

Grade and Academic Discipline Appeals: South Plains College provides two procedures which allow students the opportunity to address grievances of an academic nature.

- **Appeal Restrictions:** Only final grades or dismissal resulting from academic discipline will be considered. The instructor's teaching ability or expertise will not be considered during the hearing. No grade or disciplinary action can be formally appealed after a period of six (6) months from the date that the student is informed.

- **Informal Appeal**

1. The student should schedule an appointment with the instructor of the course to discuss the final grade or disciplinary action.
2. If the student is still not satisfied, she should schedule an appointment with the appropriate departmental chairperson to discuss the situation. The chairperson may request that the instructor also be present.

3. If the student is still not satisfied, he/she should schedule an appointment with the Divisional Dean to discuss the situation. The dean may request that the chairperson also be present.
4. If the student is still not satisfied, he/she should be advised of the formal appeal process.

• **Formal Appeal:** If the student is not satisfied with the results of the informal appeal, s/he should provide the following information, in writing, to the Vice President for Academic Affairs:

1. A request for a formal appeals hearing.
2. A brief statement of what is being appealed.
3. The basis for the appeal.
4. Pertinent facts relating to the appeal.

The agenda of the appeals hearing will include only those factors documented in the student's appeal request letter. The Vice President for Academic Affairs will determine the date, time and place of the hearing, and notify the student accordingly.

The Hearing Composition of the appeals committee:

- Vice President for Academic Affairs will preside over the hearing.
- Faculty member of the student's choice.
- Faculty member and student selected by the Vice President for Academic Affairs.
- President of Student Government Association.
- Dean of Students.

Other persons who should be available at the hearing:

- The student who requested the hearing.
- The faculty member involved.
- Anyone the student or faculty member wishes to be present to substantiate the case.
- Chairperson and Divisional Dean.

Hearing procedure: The committee will hear the student's appeal during which the parties to the controversy and such representatives as desired will present all facts relating to the case. By majority vote, the committee will decide to sustain, amend or reverse the previous decision.

The decision of the committee is final and completes the academic appeals procedure.

See *South Plains College Student Guide 2015-2016*, pages 18 and 19.

Student Learning Outcomes/Competencies: Students who have successfully completed this course will be expected to:

- Demonstrate awareness of the scope and variety of works in the arts and humanities.
- Articulate how these works express the values of the individual and society within an historical and social context.
- Articulate an informed personal response and critically analyze works in the arts and humanities.
- Demonstrate knowledge and understanding of the influence of literature, philosophy, and the arts on cultural experiences.
- Demonstrate an awareness of the creative process and why humans create. ACGM Approval Number: 24.0103.51 12

Core Objectives addressed:

- **Communication skills-** to include effective written, oral and visual communication.
- **Critical thinking skills-** to include creative thinking, innovation, inquiry and analysis, evaluation and synthesis of information.
- **Social Responsibility-** to include the demonstrated intercultural knowledge and competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national and global communities.

- **Personal Responsibility** – to include the ability to connect choices, actions, and consequences to ethical decision-making.

COVID-19 Statement: If you are experiencing any of the following symptoms, please do not attend class and either seek medical attention or get tested for COVID-19.

- Cough, shortness of breath, difficulty breathing
- Fever or chills
- Muscles or body aches
- Vomiting or diarrhea
- New loss of taste and smell

Please also notify DeEtte Edens, BSN, RN, Associate Director of Health & Wellness, at dedens@southplainscollege.edu or 806-716-2376.

This is the statement approved by the Board of Regents on July 15, 2020 and revised on August 19, 2021, and it will be the statement until there is updated policy information.

Introduction to the Humanities – Course Information

Instructor’s Information: Serena Mangano, PhD

Course Information: HUMA 1301-155, 202, 203, 204, Spring 2022

Modality: Online (Section 155) and Conventional (Sections 202, 203, and 204)

Class Time and Location (Conventional Modality Only):

Section 202: Tuesday and Thursday 11:00 AM – 12:15 PM

Section 203: Tuesday and Thursday 1:00 PM – 2:15 PM

Section 204: Tuesday 5:30 PM – 6:45 PM

Classes are at the Reese Center Building #4, Room 451, and online (link provided on Blackboard)

Office Hours: Monday to Thursday: 9:30 AM – 10:30 AM, Friday: 9:30 AM – 1:30 PM online (link available on Blackboard) and in person (details to follow), and by appointment

Office Location: Reese Center, Building 4, Room 405B

Email Address: smangano@southplainscollege.edu

Phone: (806)716-4668

Course Websites: Blackboard (<https://southplainscollege.blackboard.com/>)

Textbook: *The Art of Being Human: The Humanities as a Technique for Living*

by Richard Janaro & Thelma Altshuler, 11th ed. ISBN: 9780134240305, Pearson– REVEL Access Card

SPC Inclusive Access Syllabus Statement

- **Textbook:** The textbook and resources for this course are available in digital format through the Inclusive Access textbook program at South Plains College. That means the e-book edition of the textbook and/or all required resources are provided to students through Blackboard from the first day of class. The fee for the e-book/resources is the lowest price available from the publisher and bookstore and is included in the student tuition/fee payment. Therefore, students do not have to purchase a separate textbook or access card for this course.
- **E-book features:** Access to a cloud-based e-reader is provided by RedShelf via Blackboard. RedShelf e-book features include the ability to hear the text read aloud, highlight, take notes, create flash cards, see word definitions, build study guides, print select pages, and download up to 20% of the book for offline access. Visit <https://solve.redshelf.com/hc/en-us/requests/new> for e-book issues and support.
- **Opting out of Inclusive Access:** As long as they meet the opt-out deadline, students may choose not to participate in the Inclusive Access program if they have a textbook from another source. Students should check with the instructor for advice before deciding to opt out because Inclusive Access is the cheapest option for most students. Students should also find out whether course work is required in an online platform like *Mindtap* or *Connect*. If so, students who opt out would be required to purchase access to that platform in addition to acquiring the e-book on their own. To opt out of the Inclusive Access e-book/resources, students need to email tfewell4texasbookcompany@gmail.com before the census date. Students must include their first name, last name, student ID number, and the course they are opting out of in the email. Once students have been opted out of Inclusive Access, they will receive a confirmation email. Students who need assistance to opt out should contact the SPC Bookstore. *The Inclusive Access fee will be refunded to students who opt out before the census date for their term of enrollment. The census date for fall and spring is the twelfth class day. The census date for shorter terms varies between the second and third class day.*

Grading Policy and Method of Evaluation: It is possible to earn up to 500 points in this course, as follows:

	Points	%
Syllabus Contract	1.5	0.30%
Syllabus Exam	1.5	0.30%
Weekly Assignments	225	45.00%
Exams	225	45.00%
Course Evaluations	1	0.20%
Paper First Phase	1	0.20%
Final Paper	45	9.00%
Total	500	100.00%

Final Grades will be determined by calculating the total amount of points earned by you this semester. These points are percentages of the scores in the previous chart.

- A = 90% of 500, meaning you earn between 450 and 500 points
- B = 80% of 500, meaning you earn between 400 and 449 points
- C = 70% of 500, meaning you earn between 350 and 399 points
- D = 60% of 500, meaning you earn between 300 and 349 points
- F = less than 60% of 500, meaning you earn between 0 and 299 points

Syllabus Contract and Syllabus Exam: They are worth 1.5 points each, and meant to enforce your careful reading and knowledge of the syllabus.

Weekly Assignments: They are worth 225 points. There is one prompt for each chapter covered in the course. Each of you will respond to the prompt to earn up to 15 points. You will need to adhere to the weekly assignments policies available on Blackboard. You can agree, disagree, use any material from textbook, internet, readings, personal experiences, etc., and I only ask all of you to be respectful, polite, and professional in your writing. Weekly assignments are available from the first day of class until their due date. Once the due date has passed, weekly assignments are no longer visible.

Exams: They are worth 225 points. Throughout the semester you will take 5 (five) non-cumulative exams on Blackboard. Exams may contain multiple choice and true/false questions. Exams open 48 hours before they are due, allow 2 attempts, and I will keep the highest score. You have up to 90 minutes to take the exams. See Class Schedule for exam due dates and contents.

Course Evaluations: Worth 1 point, course evaluations are your chance to voice your evaluations and comments. Your feedback will help me improve the course offering for next students.

Paper: This is worth 46 points: 1 earned with the "Paper – First Phase", that will be evaluated for completion, and up to 45 earned with the final draft. See the Class schedule for due dates. Late submissions of the paper will receive a zero. The paper consists of your review of the movie indicated on Blackboard. The evaluation rubric for the paper is available on Blackboard. You can turn your paper in earlier, but the due dates are firm deadlines. You will turn in your paper on Blackboard.

Academic Integrity: As stated in your college catalog, "Offering the work of another as one's own, without proper acknowledgement, is plagiarism..." Students found guilty of plagiarism could fail or receive a zero on the work in question for the first offense and could be dropped from the course should a second offense occur. Cutting and pasting information directly from websites without citing your source also constitutes plagiarism. **I will check your paper and discussions for plagiarism if I suspect it has occurred.** If I determine that you are cheating on any phase of your course work, I will take action that could include giving you a "zero" on the course work or even possible dismissal from the course. Check out the following resources for more information on plagiarism and how to avoid it:
<http://www3.southplainscollege.edu/plagiarism/> or <http://tit.its.psu.edu/plagiarism/tutorial>.

Late Work and Missed Work: The work is due on the dates assigned and late submissions will not be accepted, unless you have valid and verifiable documentation presented within 5 working days from the date. Documentation provided later will not be accepted. It is your responsibility to inform me of emergencies and provide me with the needed documentation. Please remember that in college you cannot wait till the end of the semester to do the work.

Attendance and Participation – for in-person classes: Attendance is expected. Classes will start and end on time, and you are expected to be in class for its whole duration. Please let me know if you are forced to arrive late and/or leave early because of your class or work schedule. Generally, arriving 5 minutes later/leaving 5 minutes earlier will be marked as tardy, and arriving 10 minutes later/leaving 10 minutes earlier will be marked as absence. If you are late or leave early, please enter or leave the classroom *quietly*. This policy is meant to minimize distraction to the class and to me, so please be considerate.

Attendance and Participation – for online classes: Attendance to online classes equals submission of assignments by their due date.

For both in-person and online classes: You MUST provide adequate and verifiable documentation for your absences and/or missed work within 5 working days from the date. Documentation provided later will not be accepted. It is your responsibility to inform me of emergencies and provide me with the needed documentation.

COVID-19 Statement:

Consistent with the latest CDC recommendations, we have revised our guidance for students, faculty, and staff who have a known exposure or have tested positive.

Anyone with a known exposure should wear a mask for 10 days and should seek a COVID-19 test on day five after exposure.

If you test positive or develop symptoms, you should immediately self-isolate and seek a COVID-19 test. Please immediately notify your instructor, supervisor, and DeEtte Edens, Associate Director of Health and Wellness, any time you test positive for COVID-19. Anyone who tests positive is required to self-isolate for five days.

Following the five-day isolation period, if you are asymptomatic or your symptoms are resolving, you may return to work or class but should wear a mask for five additional days.

If you are still symptomatic, please contact DeEtte Edens at dedens@southplainscollege.edu or 806-716-2376 prior to your return date.

(Statement updated on January 11, 2022)

I will make accommodations for any student who, because of COVID-19, is ill or quarantined.

In Person and Virtual Classroom Policies:

Respect for Fellow Students: All students will maintain respect for fellow classmates' personal beliefs, values, morals and life situations. Insensitivity concerning race, religion, sex/gender, sexual orientation, mental/physical disability, psychological disorders, age, or socio-economic status (family situation) will not be tolerated.

Proper Manners: Please be mindful of the required netiquette to interact online with your classmates and with me. When you email me, you will use proper salutation (Dr. Mangano), greetings, and the necessary formal register that is appropriate for communications with your professors. If you fail to do that, I will ask you to properly reword your emails before I will answer to you. This is college, and it is important that you learn to be professional in all your interactions. Inappropriate and rude behaviors will be reported to the Office of Student Conduct and will have serious consequences on your grades.

When you email me, please include your full name and the course you are taking, so that I can more readily understand your situation. Please only use your SPC email address for institutional communications.

I will email you back as soon as possible, but please allow 24 hours for my response. If you email me during the weekend, I will likely reply by next working day.

Electronic Devices: The **use of cell phones** is not permitted in the virtual classroom; they should be silenced and put away while attending class in person. Devices used for note-taking are permitted, but should be used responsibly and should not create distractions for you or others.

True, I cannot stop you from using your phones and/or computers in class. Just know that the less attention you pay in class, the smaller your knowledge, the more you have to work on your own, and the lower your grades will likely be.

General Behavior: "Failure to comply with lawful directions of a classroom teacher relative to

maintaining good order is considered misconduct on the part of the student. Repeated violations of disrupting a class will result in the student being dropped from the course.” (See Student Guide).

In addition to poor performance, ***these are sure ways to fail the course:***

- You attend classes, and yet do not submit your assignments by the due date.
- You submit your assignments by the due date, and yet do not attend classes.

For the **Schedule**, please see Blackboard (<https://southplainscollege.blackboard.com/>).