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Course Syllabus

COURSE: PTHA 2260 Clinical 1 (0:0:2)
SEMESTER: Fall – First 8 Weeks
LOCATION: Off-campus Clinical Sites
CLASS DAYS: M-F (possibly other days (weekends) as assigned by Clinical Site)
CLASS TIMES: 8A-5P (possibly other times as assigned by Clinical Site)

INSTRUCTOR INFORMATION

Name	Phone Number	Email	Office	Office Hours
Kevin Beough	(806)716-2518	kbeough@southplainscollege.edu	AH 103F	MW 9A-11A

GENERAL COURSE INFORMATION

*It is the responsibility of each student to be familiar with the content and requirements listed in the course syllabus. *

COURSE DESCRIPTION

This course includes a work-based learning experience (in a clinical setting) of specialized occupational theory, concepts, knowledge and skills necessary to reach competence in physical therapy practice. Direct supervision is provided by a clinical professional (either a PT or PTA licensed by the state).

PREREQUISITE COURSES: PTHA 1301, PTHA 1405, PTHA 1413, PTHA 1321, PTHA 2409

STUDENT LEARNING OUTCOMES

Upon successful completion of the course, the student will be able to:
 (click arrow to expand each outcome and reveal subtopics)

1. Demonstrate interpersonal professionalism through work ethic, attendance, and communication with clinical instructor and course instructor.
2. Practice adherence to regulations and laws pertaining to physical therapy.
3. Direct interactions to meet the economic, environmental, social, and cultural needs of patients, caregivers, and peers within the physical therapy clinic setting.
4. Develop outcome assessment related to course/clinical content.
5. Apply generic abilities related to course content.
6. Describe basic concepts related to the APTA *Guide to Physical Therapist Practice*.

OUTCOME ASSESSMENT METHODS

Written assignments, Physical Therapist Assistant Clinical Performance Instrument, and other projects as assigned.

Formative assessments (low point value activities designed to improve student understanding) include

- ❖ Assignments

Summative assessments (high point value activities designed to assess student understanding) include

- ❖ Final CPI Assessment

GRADING FORMULA

Assignment Total	Average of course assignments (including Professionalism)	15%
Clinic Visit	Completion of Clinic Visit assignment	25%
PTA CPI Assessment	Score based on the Clinical Instructor’s Final CPI Assessment	60%

Percentage	Grade
90-100%	A
80-89.9%	B
75-79.9%	C
74.9% and below	F

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GRADING POLICY

Any student whose final course grade is below the passing requirement (75% or greater) will not be allowed to continue in the PTA Program. Any student who has been identified as at risk for failing the clinical at any time during the clinical will be responsible for developing a learning contract with the ACCE. This is not a disciplinary action, but an individualized plan designed to improve the student’s performance. It will outline the student’s clinical performance issues, list interventions to address these issues, and will assess the student’s participation/completion of these interventions. The student will be responsible for meeting the goals established on the learning contract.

ASSIGNMENT POLICY

Assignments are due by the assigned dates and times (in Central Standard Time) as indicated on the assignment calendar. Assignments must be uploaded to Blackboard as a Word Doc or PDF. Please allow enough time for preparation and submission of each assignment prior to the scheduled due date to avoid issues with technology. Students should contact faculty prior to the due date and time if they anticipate material will be late. Please note that contacting faculty will not guarantee the receipt of an extension for the assignment. All assignments must be completed by the assigned due date. Late and/or incomplete work may be accepted, but with daily grade deduction for no more than 3 days, after which a grade of zero will be recorded. The student will make arrangements with the ACCE to make up missed assignments due to absence promptly. Failure to complete any assignment by due date will result in Professionalism points deduction.

SPC SYLLABUS STATEMENTS

For information regarding official South Plains College statements about intellectual exchange, disabilities, non-discrimination, Title V Pregnancy Accommodations, CARE Team, and Campus Concealed Carry, please visit <https://www.southplainscollege.edu/syllabusstatements/>.

STUDENT CONDUCT

Academic Integrity

It is the aim of the faculty of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences, possibly suspension.

- ❖ **Cheating** - Dishonesty of any kind on assignments, illegal possession of previously-completed assignments, assisting others to cheat, alteration of grade records, illegal entry or unauthorized presence in the office are examples of cheating. Complete honesty is required of the student in the presentation of any and all phases of clinical work.
- ❖ **Plagiarism** - Offering the work of another as one's own, without proper acknowledgment, is plagiarism; therefore, any student who fails to give credit for quotations or essentially identical expression of material taken from books, encyclopedias, magazines and other reference works, or from themes, reports or other writings of a fellow student, is guilty of plagiarism.
- ❖ Complete honesty is required throughout all aspects of clinical work, including any assignment/work used to assess knowledge and skill. Any assessment receiving a score of 0 or F due to cheating may result in the student being dropped from the course.

Clinical Dress Code

Students are expected to follow the dress code of the student’s assigned clinical site. Student should be prepared to wear SPC PTA Program polo shirt and black or khaki slacks and SPC name badge until otherwise informed by the student’s clinical instructor.

Clinical Attendance Policy

Students are expected to attend all classes in order to be successful in a course. For the College’s class attendance policy, use this link: http://catalog.southplainscollege.edu/content.php?catoid=47&navoid=1229#Class_Attendance.

Students are expected to attend their clinical experience “full-time” in order to successfully complete each clinical experience. “Full-time” is defined as at least Monday through Friday, for all hours that the student’s clinical instructor (or designated alternate clinical instructor) are in attendance (minimum expectation is that this will be from 8A-12noon and from 1P-5P), for a total minimum of 112 hours. An alternate clinical instructor may be designated if the primary clinical instructor’s schedule for the day does not provide for at least 8 working hours.

When an unavoidable reason for absence from all or part of a clinical experience day arises, such as illness, travel difficulties from inclement weather or car trouble, or other activity approved by clinical instructor and course instructor, the student is required to arrange with the clinical instructor and the course instructor to make up the time missed. It is the student’s responsibility to arrange with the primary clinical instructor to complete make-up of time missed within a reasonable period of time as determined by the

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course instructor, and to communicate the plan developed with the clinical instructor to the course instructor for approval. Up to one missed day (8 hours) may be made-up by accumulating extra time (i.e. arriving early, reducing lunch break time, or ending day later), as long as this extra time is used for additional clinical-related activities, outside of what the original day included/required (working with an additional patient, practicing skills, etc. – NOT completing daily documentation, reviewing charts of patients on the day’s caseload, treatment planning for patients on the day’s caseload, etc.). Time missed in excess of 1 day or 8 hours must be made-up by adding additional time to the student’s clinical experience schedule. Should the student accrue excessive make up time (more than 32 hours) and/or be unable to schedule sufficient make-up time before the end of the grading period, the student will receive an “Incomplete”, and will be required to repeat the entire clinical during the subsequent Winter session.

Tardies are defined as arriving any time after the clinical instructor has indicated the student should arrive or not returning from an approved break by the time indicated by the clinical instructor. Having more than one tardy will result in initiation of a learning contract to plan against future tardies. Failure to follow the learning contract and/or failure to avoid further tardies may result in discontinuation or failure of clinical experience and need to remediate.

CLINICAL SKILLS

- ❖ You will only be permitted to apply clinical skills to the general public under a clinical instructor’s supervision during your clinical experiences.
- ❖ You **may not apply clinical skills** outside of your assigned clinical experience or outside of the supervision of a clinical instructor.
- ❖ If you are presently working in a clinic as a technician, you **cannot practice these skills on clinic patients**.

Enrollment in this course does not guarantee successful performance in this course, successful completion of the PTA curriculum, or licensure.

COMMUNICATION

Electronic communication between the ACCE and students in this course will utilize the South Plains College email system. Text messaging may also be used for communication. The ACCE will not initiate communication using personal email accounts. Students are encouraged to check their SPC email on a regular basis (i.e. daily), and respond to emails and text messages promptly (within 24 hours), outside of clinical time. Students will have electronic access to course material via Blackboard.

- ❖ If technological difficulties are encountered (e.g. with accessing Blackboard or email), appropriate support services should be promptly contacted for assistance. The SPC Help Desk can be reached by calling (806)716-2600. Also, the instructor should be informed to avoid delays in access to necessary class content and activities.
- ❖ This policy aims to facilitate effective and efficient communication between the ACCE and students, promoting a seamless learning experience.

EMAIL

Students are required to use their official South Plains College (SPC) email addresses for all college-related communications. Official SPC email addresses are provided to each student upon enrollment and are the primary means of communication between students, faculty, and the college.

- ❖ **Email Etiquette:**
 - Students are expected to maintain a professional and respectful tone in all email communications with ACCE, clinical instructor(s), clinical site staff, and other students. Offensive, disrespectful, or inappropriate language in emails is strictly prohibited.
- ❖ **Email Security:**
 - Students should take steps to protect their email accounts. This includes using strong, unique passwords and not sharing email login credentials. If students suspect their email accounts have been compromised, they should report it immediately to the College's Information Services department.
- ❖ **Check Email Regularly:**
 - Students are encouraged to check their official SPC email accounts regularly. Important announcements, updates, and notices from ACCE and the College as a whole are communicated through these accounts.
- ❖ **SPC Alerts:**
 - Students are automatically enrolled in SPC Alerts, which is an emergency notification system. Students are encouraged to ensure their contact information is up to date in SPC Alerts to receive important safety and emergency notifications.
- ❖ **Email Support:**
 - If students encounter technical issues with their SPC email accounts or need assistance with email-related concerns, they should contact the college's Informational Services for assistance.

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SOCIAL MEDIA

This social media policy is meant to help students understand professional responsibility and use of social media platforms, given the sensitive nature of healthcare and patient information.

- ❖ Clinical site, patient information, and any other content related to clinical experiences should not be shared on any social media platform. Sharing this information can lead to dismissal from the PTA Program.
- ❖ Instructor information, course information, and any other content related to the PTA Program or South Plains College should not be shared on any social media platform unless approved by the College or Program.
- ❖ The PTA Program has a Facebook page at "[South Plains College PTA](#)". It is mainly used to distribute Program information to the public, and may also be used (in addition to the [South Plains College website](#)) to communicate College-wide announcements (regarding weather delays/closures, etc.). “Liking” the South Plains College PTA Facebook page is not necessary, nor are personal Facebook accounts, in order to access this page.

CELL PHONE/SMART WATCHES

- ❖ Cell phones must be **silent** during your clinical unless prior approval has been given by the clinical instructor.
- ❖ Telephone conversations are to occur **outside** of clinical time.
- ❖ Student may be dismissed from their clinical if phone usage distracts from the clinical (e.g. it continuously rings/vibrates, usage in patient care areas outside of the clinical site’s policy, etc.). If dismissed from clinical, the student must inform the ACCE, and will receive an absence for the day. The student will be required to make up a full day (minimum of 8 hours).

PATIENT CONFIDENTIALITY

- ❖ Students must uphold the highest standards of patient confidentiality. Do not discuss specific patients, cases, or share any patient-related information where others may overhear it, on social media platforms, etc. - even if patient names or identifiers are not disclosed. Be cautious about sharing any content that might indirectly reveal patient information, such as stories about your clinical experience, showing/posting photos taken in clinical setting, etc.

RESOURCES

Students should attend Clinical 1 prepared as instructed by their clinical instructor. An Internet-enabled device will be useful for accessing web-based resources, Blackboard, etc.

TEXTBOOKS : no textbooks are required for this course.

Class Assignments Calendar

(indicate completion of each item listed through the item’s assignment link on Blackboard)

Title	Due Date	Time Due
Acknowledgement Quiz	Sunday, August 25 th	11:59P
PTA CPI 3.0 Training	Sunday, August 25 th	11:59P
Facility and CI Contact Information	Monday, August 26 th	11:59P
Clinical Site Directory Update	Sunday, September 8 th	11:59P
Clinical 1 Journals	Sunday, September 8 th	11:59P
CI Assessment of Program	Friday, September 13 th	6:00P
Clinic Visit	Friday, September 13 th	6:00P
PTA CPI 3.0 Final Assessment	Friday, September 13 th	6:00P
Student Assessment of Clinical Site	Friday, September 13 th	6:00P
Student Assessment of Clinical Experience	Sunday, September 15 th	11:59P
Student Assessment of Clinical Instructor	Sunday, September 15 th	11:59P
CI Certificate and Thank You	Sunday, September 15 th	11:59P
Acknowledgement Surveys	Sunday, September 15 th	11:59P

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Clinical 1 PTA CPI Grading Rubric

PTA CPI GRADING RUBRIC								
CLINICAL 1								
points earned by clinical instructor's PTA CPI rating								
Skill #	Beginner	Advanced Beginner	Intermediate	Advanced Intermediate	Entry Level	Beyond Entry-Level	Points Earned	
	70%	80%	90%	100%	100%	100%		
1	233	266	300	333	333	350	Ethical Practice Legal Practice Professional Growth Communication Inclusivity	
2	233	266	300	333	333	350		
3	233	266	300	333	333	350		
4	236	268	302	335	335	350		
5	233	266	300	333	333	350		
	70%	100%	100%	100%	100%	100%		
6	233	333	350	350	350	350	Clinical Reasoning	
7-10	N/A	N/A	N/A	N/A	N/A	N/A		
TOTAL GRADE :							0	(out of 2000)