

Course Syllabus

COURSE:	HPRS1205.200 191S (2:2:0) Essentials of Medical Law/Ethics for Health Professionals
SEMESTER:	Spring 2020
CLASS TIMES:	Online via Blackboard
LAB TIMES:	Lecture only course, no lab
INSTRUCTOR:	Paul Landsman AAS, CST
OFFICE:	Reese Center, Building 5, Room 514
OFFICE HOURS:	Monday - Wednesday 8:30-3:30 and Friday 9:00-11:00 or by appointment
OFFICE PHONE:	806-716-4642
E-MAIL:	plandsman@southplainscollege.edu
Facebook:	https://www.facebook.com/SPCSurgicalTechnology

“South Plains College improves each student’s life.”

GENERAL COURSE INFORMATION

It is the responsibility of each student to be familiar with the content and requirements listed in the course syllabus.

COURSE DESCRIPTION

This course is an introduction to the relationship between legal aspects and ethics in health care, with emphasis on responsibilities of health care professionals.

STUDENT LEARNING OUTCOMES

Students will:

Explain the ethical obligations of health care professionals; examine hypothetical problems, discuss legal and ethical issues in health care; and identify governmental regulations C-4, C-5, C-6, C-7, C-8, C-9, C-10, C-11, C-12, C-13, C-14, C-15, C-16, C-17, F-1, F-2, F-5, F-6, F-7, F-8, F-9, F-10, F-11, F-12, F-13, F-14, F-15, F-16, F-17

COURSE OBJECTIVES -

The Cognitive Domain Objectives:

- Identify and discuss the rights of the health care consumer
- Describe the process used to obtain an informed consent for surgical treatment and discuss the legal restrictions involved
- Demonstrate an understanding of common legal terms used in the health care field
- Demonstrate understanding of governmental and regulatory agency and risk management requirements
- Cite examples of ethical situations, problems, and solutions in the health care setting

The Psychomotor Domain Objectives:

- None

The Affective Domain Objectives:

- Discuss the principle of documentation in the health care environment
- Interpret ethical, moral, and legal responsibility
- Interpret legal responsibilities of the surgical technologist and other surgical team member

EVALUATION METHODS

Computer-based exams, written exams, written assignments, quizzes, and other projects as assigned.

INSTRUCTIONAL METHODS

Methods of Instruction may include:

1. Lecture
1. Discussion
2. Audio-Visual
3. Reading assignments
4. Written assignments
5. Exams
6. Class Presentation

OUTCOMES ASSESSMENT METHODS

Assessment methods for this course are both formative and summative.

Formative assessments include:

- Discussions
- Quizzes
- Exams
- Student presentations
- Classroom activities

Summative assessment will be:

- Comprehensive final exam

ACADEMIC INTEGRITY

It is the aim of the faculty of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences, possibly suspension.

Cheating - Dishonesty of any kind on examinations or on written assignments, illegal possession of examinations, the use of unauthorized notes during an examination, obtaining information during an examination from the textbook or from the examination paper of another student, assisting others to cheat, alteration of grade records, illegal entry or unauthorized presence in the office are examples of cheating. Complete honesty is required of the student in the presentation of any and all phases of coursework. This applies to quizzes of whatever length, as well as final examinations, to daily reports and to term papers.

Plagiarism - Offering the work of another as one's own, without proper acknowledgment, is plagiarism; therefore, any student who fails to give credit for quotations or essentially identical expression of material taken from books, encyclopedias, magazines and other reference works, or from themes, reports or other writings of a fellow student, is guilty of plagiarism.

VERIFICATION OF WORKPLACE COMPETENCIES

This course does not contain a Capstone component.

BLACKBOARD

Blackboard is an e-Education platform designed to enable educational innovations everywhere by connecting people and technology. This educational tool will be used in this course throughout the semester.

FACEBOOK

The Surgical Technology Program has a Facebook page at <https://www.facebook.com/SPCSurgicalTechnology>. In addition to the South Plains College website, this Facebook page will be used to keep students up-to-date on program activities, weather delays, and South Plains College announcements and will help with program recruitment. “Liking” the Surgical Technology Facebook page is not mandatory, nor are personal Facebook accounts, in order to access this page.

SCANS and FOUNDATION SKILLS

Refer also to Course Objectives. Scans and Foundation Skills attached

SPECIFIC COURSE INFORMATION

TEXT AND MATERIALS

4TH EDITION

Ethics of Health Care

A GUIDE FOR CLINICAL PRACTICE



Ethics of Healthcare Management: A Guide for Clinical Practice 4th Edition

ISBN-10 : 9781285854182

ISBN-13 : 978-1285854182



CastBox or any podcast app

ADDITIONAL CLASSROOM ITEMS

Students should come to class prepared with pens, pencils, and a spiral notebook for taking notes or completed quizzes or assignments in class. Students should be prepared to take notes over lecture material if they choose.

ATTENDANCE POLICY (*READ CAREFULLY)

Even though this is an online class, students still have to access the course on a regular basis. The WebCT/Blackboard software used to manage this online course tracks student logins, tracking when and where the student has been in the course and number of messages sent and opened. Accessing this course on a regular basis is extremely important in order to meet the objectives of this course. You will feel more at ease with the materials if you stay in touch with what is going on. If you fail to log into the course on a regular basis, I will drop you from the course. I will alert you to this problem as necessary. The minimum requirements to be successful in this course are at least TWO (2) days per week. THIS IS A MINIMUM. Since this is an online course your attendance is measured by logins.

A STUDENT IS RESPONSIBLE FOR INITIATING THEIR OWN WITHDRAWAL, if that becomes necessary. If a student is administratively withdrawn from the class, the grade appearing on the transcript will be a ‘F’. Administrative withdrawal may occur if the student has not logged into the course over a four (4) day period, consistently fails to meet deadlines, or if the student fails to log into the course two times a week. I also reserve the right to determine excessive absences based on your progress throughout the course. **IF YOU FAIL TO COMPLETE YOUR WORK I WILL DROP YOU WITH A “F”.**

ASSIGNMENT POLICY

The student is responsible for being prepared for class, which means reading the assigned chapters and/or pages from the textbook or handouts given. In some instances, information from the reading assignments not covered during class may be included on a test.

All assignments must be completed by the assigned due date. Late and/or incomplete work will not be accepted and a grade of zero will be recorded. Assignments, quizzes, exams, and skills that are missed due to an unexcused absence may not be made up. See the instructor for more specific information.

COMPUTER USAGE

As computer technology in the field of health occupations continues to become more popular, computers will be used in this course for several assignments. All students have access to computers and printers on the South Plains College campus. Students will be expected to utilize computers to access assignments and classroom resources. All registered students are supplied with a working email account from South Plains College. In order to take exams, students must have their user name and password.

ALL STUDENTS ARE EXPECTED TO KNOW THEIR SPC STUDENT USER NAME AND PASSWORD.

COMPUTER LAB USAGE

The computer lab(s) on any campus may be used by students during scheduled open hours or as assigned by an instructor. Printer paper will not be provided for students to print materials but students may seek assistance from faculty or staff to request lab paper from the college if needed. Lack of computer lab paper is not an excuse for not having homework assignments, skills lab sheets, or any other required documents. Students should come prepared for class.

EXAMS

Exams will be online via blackboard.

GRADING POLICY

Grades in this course will be determined using the following criteria:

The course grade will be determined by a combination of major exams and a comprehensive final exam. Exam dates will be announced. The following are guidelines regarding exams and assignments:

1. The student is expected to complete the exam at the scheduled time. Make-up exams will not be offered. If a student is late on an exam day, the student will not be permitted to take the exam, and a grade of zero (0) will be given.
2. Late assignments will not be accepted.
3. Discussion Posts are due Sunday nights at midnight
4. All course work will be open at the same time. You are allowed to work ahead of schedule.

Exams- Medical Law/Ethics	20%
Weekly Discussion Board	10%
MindTap	10%
Research Paper – Dr. Death Podcast	20%

<u>Exam – “Something the Lord Made”</u>	15%
<u>Final Exam</u>	25%
	100%

Grading Scale	90 – 100 = A
	80 – 89 = B
	75 – 79 = C
	Below 75 is failing

A final grade average of C (75) must be maintained in all Surgical Technology classes. You must pass all courses to proceed to the next semester.

COMMUNICATION POLICY

- Electronic communication between instructor and students in this course will utilize the South Plains College “My SPC” and email systems. I will utilize text messaging and you may communicate with me this way also. The instructor will not initiate communication using private email accounts. Students are encouraged to check SPC email on a regular basis each week of class. Students will also have access to assignments, web-links, handouts, and other vital material which will be delivered via the classroom website. Any student having difficulty accessing the classroom website or their email should immediately contact their instructor for direction. The instructor will work with any student to ensure the student has access to a computer on campus and can obtain the needed class content that is located on the course website.

STUDENT CONDUCT

Rules and regulations relating to the students at South Plains College are made with the view of protecting the best interests of the individual, the general welfare of the entire student body and the educational objectives of the college. As in any segment of society, a college community must be guided by standards that are stringent enough to prevent disorder, yet moderate enough to provide an atmosphere conducive to intellectual and personal development.

A high standard of conduct is expected of all students. When a student enrolls at South Plains College, it is assumed that the student accepts the obligations of performance and behavior imposed by the college relevant to its lawful missions, processes and functions. Obedience to the law, respect for properly constituted authority, personal honor, integrity and common sense guide the actions of each member of the college community both in and out of the classroom.

Students are subject to federal, state and local laws, as well as South Plains College rules and regulations. A student is not entitled to greater immunities or privileges before the law than those enjoyed by other citizens. Students are subject to such reasonable disciplinary action as the administration of the college may consider appropriate, including suspension and expulsion in appropriate cases for breach of federal, state or local laws, or college rules and regulations. This principle extends to conduct off-campus which is likely to have adverse effects on the college or on the educational process which identifies the offender as an unfit associate for fellow students.

Any student who fails to perform according to expected standards may be asked to withdraw.

Rules and regulations regarding student conduct appear in the current Student Guide.

FACE COVERING COURSE SYLLABUS STATEMENT

It is the policy of South Plains College for the SPRING 2021 semester that as a condition of on-campus enrollment, all students are required to engage in safe behaviors to avoid the spread of COVID-19 in the SPC community. Such behaviors specifically include the requirement that all students properly wear CDC-compliant face coverings while in SPC buildings including in classrooms, labs, hallways, and restrooms. Failure to comply with this policy may result in dismissal from the current class session. If the student refuses to leave the classroom or lab after being dismissed, the student may be referred to the Dean of Students on the Levelland campus or the Dean/Director of external centers for Student Code of Conduct Violation.

Dropping a class

Students should submit a [**Student Initiated Drop Form**](#) online.

Students will not be required to obtain an instructor signature to drop, however, we do encourage students to communicate with instructors or advisors prior to dropping a course when they are able. **There will be no charge for drops for the fall or spring semesters.**

Withdrawing from all classes

If a student wishes to withdraw from all courses, they should initiate that process with the Advising Office. They can schedule an appointment with an advisor by visiting <http://www.southplainscollege.edu/admission-aid/advising/spcadvisors.php> or by calling 806-716-2366.

Schedule Change (after late registration and before census date)

To make a schedule change after late registration (August 28) and before the census date (September 9), students should submit a [**Schedule Change Form**](#).

After late registration, adding a class requires instructor approval. If a student is requesting to be added to one of your courses and you approve, please email registrar@southplainscollege.edu with your approval. This can take the place of signature on the Schedule Change Form that we have required in the past.

For additional information regarding schedule changes, drops and withdrawals, [click here](#).

SPECIAL REQUIREMENTS (*Read Carefully)

- Students must present the signature page acknowledging that the student has read and understands the content of syllabus, program and clinical handbook, grievance policy, and appeals process.
- **These signature pages are due by Thursday of the first week of classes.**
- **Cell Phones** – Cell phones are to be turned OFF or silenced during scheduled class periods. Cell phones are to be used outside the classroom or lab only on designated breaks. Students are not allowed to have cell phones on their person during exams.

ACCOMMODATIONS

DIVERSITY STATEMENT

In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

DISABILITIES STATEMENT

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland Student Health & Wellness

Center 806-716-2577, Reese Center (also covers ATC) Building 8: 806-716-4675, Plainview Center Main Office: 806-716-4302 or 806-296-9611, or the Health and Wellness main number at 806-716-2529.

FOUNDATION SKILLS

BASIC SKILLS—Reads, Writes, Performs Arithmetic and Mathematical Operations, Listens and Speaks

F-1 Reading—locates, understands, and interprets written information in prose and in documents such as manuals, graphs, and schedules.

F-2 Writing—communicates thoughts, ideas, information and messages in writing and creates documents such as letters, directions, manuals, reports, graphs, and flow charts.

F-3 Arithmetic—performs basic computations; uses basic numerical concepts such as whole numbers, etc.

F-4 Mathematics—approaches practical problems by choosing appropriately from a variety of mathematical techniques.

F-5 Listening—receives, attends to, interprets, and responds to verbal messages and other cues.

F-6 Speaking—organizes ideas and communicates orally.

THINKING SKILLS—Thinks Creatively, Makes Decisions, Solves Problems, Visualizes and Knows How to Learn and Reason

F-7 Creative Thinking—generates new ideas.

F-8 Decision-Making—specifies goals and constraints, generates alternatives, considers risks, evaluates and chooses best alternative.

F-9 Problem Solving—recognizes problems, devises and implements plan of action.

F-10 Seeing Things in the Mind’s Eye—organizes and processes symbols, pictures, graphs, objects, and other information.

F-11 Knowing How to Learn—uses efficient learning techniques to acquire and apply new knowledge and skills.

F-12 Reasoning—discovers a rule or principle underlying the relationship between two or more objects and applies it when solving a problem.

PERSONAL QUALITIES—Displays Responsibility, Self-Esteem, Sociability, Self-Management, Integrity and Honesty

F-13 Responsibility—exerts a high level of effort and perseveres towards goal attainment.

F-14 Self-Esteem—believes in own self-worth and maintains a positive view of self.

F-15 Sociability—demonstrates understanding, friendliness, adaptability, empathy and politeness in group settings.

F-16 Self-Management—assesses self accurately, sets personal goals, monitors progress and exhibits self-control.

F-17 Integrity/Honesty—chooses ethical courses of action.

SCANS COMPETENCIES

C-1 **TIME** - Selects goal - relevant activities, ranks them, allocates time, prepares and follows schedules.

C-2 **MONEY** - Uses or prepares budgets, makes forecasts, keeps records and makes adjustments to meet objectives.

C-3 **MATERIALS AND FACILITIES** - Acquires, stores, allocates, and uses materials or space efficiently.

C-4 **HUMAN RESOURCES** - Assesses skills and distributes work accordingly, evaluates performances and provides feedback.

INFORMATION - Acquires and Uses Information

C-5 Acquires and evaluates information.

C-6 Organizes and maintains information.

C-7 Interprets and communicates information.

C-8 Uses computers to process information.

INTERPERSONAL–Works With Others

C-9 Participates as a member of a team and contributes to group effort.

C-10 Teaches others new skills.

C-11 Serves Clients/Customers–works to satisfy customer's expectations.

C-12 Exercises Leadership–communicates ideas to justify position, persuades and convinces others, responsibly challenges existing procedures and policies.

C-13 Negotiates–works toward agreements involving exchanges of resources; resolves divergent interests.

C-14 Works With Diversity–works well with men and women from diverse backgrounds.

SYSTEMS–Understands Complex Interrelationships

C-15 Understands Systems–knows how social, organizational, and technological systems work and operates effectively with them.

C-16 Monitors and Corrects Performance–distinguishes trends, predicts impacts on system operations, diagnoses systems performance and corrects malfunctions.

C-17 Improves or Designs Systems–suggests modifications to existing systems and develops new or alternative systems to improve performance.

TECHNOLOGY–Works with a Variety of Technologies

C-18 Selects Technology–chooses procedures, tools, or equipment, including computers and related technologies.

C-19 Applies Technology to Task–understands overall intent and proper procedures for setup and operation of equipment.

C-20 Maintains and Troubleshoots Equipment–prevents, identifies, or solves problems with equipment, including computers and other technologies.

COURSE OUTLINE

Course Schedule is subject to change by Faculty

Week 1: January 19th – 24th

Syllabus Review

Chapter 1 Introduction: Obligations of a Professional

Discussion Board Due January 24th at Midnight

Week 2: January 25th -31st

Chapter 2 Human Value Development and the System of Public Law

Discussion Board Due January 31st at Midnight

Week 3: February 1st – 7th

Chapter 3 Decision Making in Value Issues and Private Law

Discussion Board Due February 7th at Midnight

Week 4: February 8th -14th

Exam Chapter 1,2,3

Week 5: February 15th – 21st

Chapter 4 Basic Principals of Healthcare and the Nature of Rights in Ethical Discourse

Discussion Board Due February 21st at Midnight

Week 6: February 22nd -28th

Chapter 5 Confidentiality and the Management of Health Care Information

Discussion Board Due February 28th at Midnight

Week 7: March 1st – 7th

Chapter 6 Justice and the Allocation of Scarce Resources

Discussion Board Due February 7th at Midnight

Week 8: March 8th -14th

Exam Chapters 4-6

Week 9: March 15th – 21st

SPRING BREAK!

Week 10: March 22nd – 28th

Chapter 7 Role Fidelity

Discussion Board Due March 28th at Midnight

Week 11: March 29th – April 4th

Chapter 8 Reproductive Issues

Discussion Board Due April 4th at Midnight

Week 12: April 5th – 11th

Chapter 9 Decisions at the End of Life

Discussion Board Due April 11th at Midnight

Week 13: April 12th -18th

Chapter 10 Health Care Ethics and the Near Future

HIPAA Paper Due April 18th at Midnight

Week 14: April 19th – 25th

Movie “Something the Lord Made”. This may be an in-class scheduled viewing.
Movie “Something the Lord Made” – Exam Due

Week 15: April 26th – May 2nd

Final Exam due May 2nd at Midnight



HPRS1205 – Medical Law and Ethics

By signing and initialing below I affirm that I have received a copy or shown the online location of the following documents and furthermore acknowledge that I am solely responsible for the content of each.

- Syllabus HPRS1205
- SPC SRGT Program Handbook
- SPC SRGT Clinical Handbook
- South Plains College Grievance Policy
- South Plains College GRADE AND ACADEMIC DISCIPLINE APPEALS

Signature

Date