

LGLA 2133 – Business Organizations Course Syllabus

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CLASS TIME: N/A
CLASSROOM: Blackboard (Online)

COURSE DESCRIPTION:

This course presents basic concepts of business organizations, with emphasis on the paralegal's role. Topics include law of agency, sole proprietorship, forms of partnerships, corporations, and other emerging business entities.

COURSE OBJECTIVES: Students successfully completing this course will understand the role of the paralegal in the establishment and operation of various forms of business entities and organizations; be familiar with business organizational concepts, principles, and terminology; be familiar with applicable rules and laws governing business organizations; and be familiar with documents routinely used in establishing and operating various forms of business organizations.

REQUIRED TEXTBOOK:

Business Organizations for Paralegals (8th ed.); Author: Bouchoux, Deborah; Publisher: Wolters Kluwer; ISBN: 978-1-4548-9624-1. (If a new edition of this book is released and adopted for use in the course, information will be given in the “Start Here” module on Blackboard.)

GRADING: One examination will be given at the end (or near the end) of the semester. The examination will count 25% of the final grade. No make-up examination will be given. Weekly assignments (number to be determined by the instructor) will count 75% of the final grade. All assignments must be submitted through Blackboard by the due date and time. Assignments will not be accepted by email under any circumstances. Late assignments will not be accepted. Grade equivalents: 90 to 100% = A; 80 to 89% = B; 70 to 79% = C; 60 to 69% = D; Below 60% = F

Student-Owned Computer Equipment: Students may choose to use their own computer equipment to complete the assigned coursework. SPC provides Microsoft Office to students for installation and use on their personal computers. It is the sole responsibility of the student to ensure his / her computer system meets the minimum requirements for all required or suggested software. It is also the sole responsibility of the student to insure his / her computer system is in working order, free of malware, and sufficient to complete assigned coursework. The instructor is not responsible for the student's computer maintenance and cannot troubleshoot or repair issues on student-owned computers. If the student needs computer assistance, he/she can contact the SPC student helpdesk.

NOTICE TO STUDENTS: In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

For Intellectual Exchange, Disabilities, Non-Discrimination, Title IX Pregnancy Accommodations, CARE (Campus Assessment, Response, and Evaluation) Team, and Campus Concealed Carry, please refer to Syllabus Statements (southplainscollege.edu).

TENTATIVE SCHEDULE

The following is the tentative schedule for this course. Changes will be made as needed as we progress throughout the semester. Tests and assignments will be scheduled as we progress through the material. Make sure you frequently check Blackboard, announcements, and emails for the due dates of tests and assignments.

Week	Topic to be discussed:
1	Introduction to the course; Syllabus
2	Sole proprietorships
3	General partnerships
4	Limited partnerships
5	Limited liability partnerships
6	Limited liability corporations
7	Unincorporated businesses
8	Formation of a corporation
9	Corporation financing
10	Corporate management
11	Dividends
12	Stocks
13	Corporate structure
14	Termination of a corporation's existence
15	Variations
16	Special topics