

Office of Financial Aid

1401 College Ave, Levelland, TX 79336 PHONE (806)716-2100 FAX (806)894-8653

Students and Families:

Prior to submitting an appeal for special circumstances, please read the following important information:

- Before we can process a request for consideration of special circumstances, we must have a FAFSA on file for the academic year you are applying for.
- If you have a previously **Approved Dependency Status Appeal** at South Plains College, it is **not necessary** to complete a new application each year after the 22-23 academic year.
- As we review the documents submitted, we may find it necessary to request additional documents, these requests will be made via student SPC e-mail account.
- Please be aware that as we review the documents, we must make necessary corrections to the FAFSA. These corrections may result in a reduction or loss of current need based financial aid.
- Once we receive your application, please allow 2-3 weeks for processing.

If previously selected for verification, that process must be complete before the Professional Judgement process can be completed. Be aware that applying for a Professional Judgment evaluation may result in any of the following:

- A delay in awarding financial aid
- A delay in any expected financial refund
- The loss of previously awarded financial aid

Please review the attached application which lists other items necessary for your specific situation. Please do not return this form without including all completed and signed paperwork.

Sincerely,
South Plains College Office of Financial Aid



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Professional Judgement Application

STUDENT	`NAME:	Student ID:
student's e	ducation. Completing this information and duarantee a change in eligibility for financial	r unusual circumstances affect the family's ability to contribute to the ocumentation does not guarantee an offer of additional assistance. It also assistance. Financial difficulty resulting from consumer debt cannot be
	cation will not be processed until a PERSO al Judgment evaluation is needed, has been re	ONAL Statement written by the STUDENT, describing the reason the eceived.
<u>SECTIO</u>	<u>N A</u> : PLEASE CHECK THE APPROPR	IATE BOX BELOW WHICH BEST DESCRIBES YOUR SITUATION
	rce/Separation of Student or Parent sif dependent student)	(Attach separation/divorce agreement and W-2 of parent with whom student
Who i	is Separated/Divorced? StudentParent	
	of Separation/Divorce:	
With	whom does student now live, if dependent student	?
How r	many family members are in the household now?	
□ Deatl	h of a Spouse or Parent (Attach death c	ertificate and complete the loss of income "Ssection B" on the next page)
Name	e of Deceased:	
Relati	ionship to Student:	<u>_</u>
Date	of Death:	
date of	luntary Loss of Income – Student a f employment and provide Unemployment Co on B" on the next page)	and/or Parent (Attach termination letter from previous employer stating las mpensation Statement and year to date earnings and complete the loss of incomp
Loss o	f income: Whose?	When?
Chang	e of Employment: Whose?	When?
Why?		
	aordinary Medical Bills (In excess of 7. curn Schedule 1 and/or copies of bills must be in	5% of adjusted gross income. Official documentation including a copy of Federa included with other required documents.)
Annua	al Cost of Insurance Premiums: \$	
	al amount paid for medical expenses NOT reimbur	

independent for the purpose of receiving financial aid.		e Application for Federal Student A fy an otherwise dependent student
Circumstances NOT qualifying a ❖ Parents refuse to contribute to the stue ❖ Parents are unwilling to provide infor ❖ Parents not claiming the student as a c ❖ A student demonstrates total self-suff	mation on the FAFSA or for veri dependent for income tax purpose	fication.
Circumstance which may qualify ❖ Total abandonment by the parent(s) (❖ Abusive parent household forcing study))
Students Who Believes They Qualify for a Depend	ency Change MUST Provide the fo	llowing documents:
 A signed, detailed letter from the student explaining the parents. Two (2) separate letters from independent sources who least one of the letters will be from a person in a position must include the individual's relationship with the studest possible. Identical letters will not be accepted. In the case of abusive household, court papers or an of will be accepted in lieu of letters from independent so 	o can attest firsthand to the student's of can attest firsthand to the student's of control of authority (i.e., high school couldent and as much information about official written statement from the Dep	circumstance. Preferably, at nselor, clergy). The letters the student's circumstances
EECTION B: Demonstrate how your family income has char by your situation in both categories (previous year and current you ivorce/separation of parents or death of a parent, report only your property source).	ear expected). If special circumstour custodial or livingparent's por	tances apply due to
	Dustrians Vasu Americal	Current Voor
INCOME SOURCE	Previous Year Annual Income	Current Year Expected/Estimated Income
Student wages (full year)		
Student wages (full year)		
Student wages (full year) Student's Spouse wages (full year)		
Student wages (full year) Student's Spouse wages (full year) Mother/Stepmother's wages (full year) {If Dependent Student}		
Student wages (full year) Student's Spouse wages (full year) Mother/Stepmother's wages (full year) {If Dependent Student} Father/Stepfather's wages (full year) {If Dependent Student}		
Student wages (full year) Student's Spouse wages (full year) Mother/Stepmother's wages (full year) {If Dependent Student} Father/Stepfather's wages (full year) {If Dependent Student} Child Support received (full year)		
Student wages (full year) Student's Spouse wages (full year) Mother/Stepmother's wages (full year) {If Dependent Student} Father/Stepfather's wages (full year) {If Dependent Student} Child Support received (full year) Unemployment compensation		
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Student wages (full year) Student's Spouse wages (full year) Mother/Stepmother's wages (full year) {If Dependent Student} Father/Stepfather's wages (full year) {If Dependent Student} Child Support received (full year) Unemployment compensation Severance Pay Ira Distribution Other Total Do Not Include: * Money from student financial aid * Payments received from states for foster care and adoption assist * Any income reported elsewhere on this form * Non-monetary gifts received from friends or relatives	Income	
Student wages (full year) Student's Spouse wages (full year) Mother/Stepmother's wages (full year) {If Dependent Student} Father/Stepfather's wages (full year) {If Dependent Student} Child Support received (full year) Unemployment compensation Severance Pay Ira Distribution Other Total Do Not Include: * Money from student financial aid * Payments received from states for foster care and adoption assist * Any income reported elsewhere on this form	Income	